YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	HOLY CROSS HOME SCIENCE COLLEGE
• Name of the Head of the institution	Rev.Dr.Sr.M.S.Rubha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04612328295
• Mobile no	9894757079
• Registered e-mail	hchomesciencecollege@gmail.com
• Alternate e-mail	hchsc2017@gmail.com
• Address	52,New Colony,
• City/Town	Thoothukudi
• State/UT	Tamil Nadu
• Pin Code	628003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**Manonmaniam Sundaranar University, Tirunelveli**
• Name of the IQAC Coordinator	**Mrs.C.Sathyalakshmi**
• Phone No.	**04612328295**
• Alternate phone No.	**9442759144**
• Mobile	**8903431849**
• IQAC e-mail address	**iqac.hchsc1975@gmail.com**
• Alternate Email address	**sathyalakshmimurugan@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.hchsc.edu.in/img/aqar-reports/aqar-report-2021-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.33**	**2009**	**13/06/2009**	**14/06/2014**
Cycle 2	**B**	**2.40**	**2017**	**22/02/2017**	**21/02/2022**

6.Date of Establishment of IQAC	**01/07/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
A.Marithangam	TNSCST-Young Scientist Fellowship Scheme	TamilNadu State Council for Science and Technology, Govt of India	2022-2023, 3 Months	33,170
Dr.N.N.Krishna Veni	Standards Club	Bureau of Indian Standards, Govt of India	March 2023	10,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	8	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Received fund from TamilNadu State Council for Science and Technology - Young Scientist Fellowship Scheme • Establishment of CENTRE FOR RURAL ENTREPRENEURSHIP DEVELOPMENT (CRED) for providing training to the rural stakeholders under Unnat Bharat Abhiyan •

Establishment of Standards Club, an initiative of Bureau of Indian Standards to create awareness about Indian standards among the students • Publication of Books and Contribution of Chapters by faculty members, also increase in number of citations & h-index • Guideship and awards received by staff.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of AQAR	Submitted for the year 2021-2022
News Letter	Twice Per Year
Periodical Academic Audit	Internal & External Audit : Two per year
Faculty participation in Professional Development Programmes	Participated in 23 Programmes
Encouraging faculty for more number of publication in journal	Publication in journals : 12
Encouragement to Publish Books by faculty members	5 Faculty members have published books
Encourage rural develop employability skills	Centre for rural development and entrepreneurship is established under Unnat Bharat Abhiyan unit of our college
Encouraging faculty to develop skills in research	1 faculty got selected for training under Young Scientist Fellowship offered by TNSCST

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	25/04/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	20/01/2023

15.Multidisciplinary / interdisciplinary

A multidisciplinary approach is evident through the inclusion of various academic degrees such as B.A (English Literature), B.Com, B.Sc (Computer Science), B.Sc (Food Science and Nutrition), B.Sc (Fashion Designing and Apparel Making), M.A (English), M.Com, M.Sc (Dietetics and Food Management), and Ph.D (Commerce). These programs cover a wide array of subjects, but each is distinct and separate from the others.

On the other hand, interdisciplinary education goes beyond the boundaries of individual disciplines and encourages the integration of knowledge from various fields to address complex issues or solve problems. Our institution offers interdisciplinary certificate courses, which means these courses combine elements from different disciplines to provide a holistic learning experience. Examples of these courses include Aari Work, Tailoring, Baking, Food Processing, Beautician, Acupressure and Acupuncture, First Aid, Photography and Videography, French, Folk Performances. These courses bring together knowledge and skills from multiple domains to create a more comprehensive learning experience.

Furthermore, the university's syllabi/curriculum allow for non-major electives, which means that students in diverse majors like B.A English, Fashion Designing, and Commerce can take courses outside their major disciplines. For instance, a B.A English student can study Diet Therapy, and a Food Science and Nutrition student can study into Fashion Concept. This flexibility in the curriculum promotes an interdisciplinary approach by enabling students to bridge the gap between different fields of study and gain a more holistic education.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) was initiated in the academic year 2022-2023. The purpose of the ABC system is to provide students with more flexibility in their academic journeys. In the context of the academic year 2022-2023, this approach to credit management and customization of education has been introduced at our institution during that specific academic year. Students now start accumulating and utilizing credits within this system to tailor their educational experiences according to their preferences and aspirations.

17.Skill development:

Departmental Certificate Courses: The institution offers two certificate courses per year, accessible to students from all disciplines. These certificate courses emphasise specific skills and knowledge to enhance students' competencies beyond their core academic curriculum.

Centre for Vocational Skill Education: The institution has established a *Centre for Vocational Skill Education* in collaboration with the *Council for Vocational Education and Skill Development, Government of Tamil Nadu and MSME (Micro, Small, and Medium Enterprises), Government of India.* This partnership strengthens the commitment to providing vocational and practical skill training in alignment with industry standards.

Workshops: Workshops are conducted to provide students with hands-on experience and practical skill development opportunities. These workshops benefit the students apply their knowledge in real-world scenarios.

Skill Training: The departments offer various skill training programs that cover a wide range of practical skills, including technical, communication, and soft skills, thereby enhancing students' competitiveness in the job market.

MoU Partnership for Skill Training: The institution has entered into Memorandums of Understanding (MoUs) with partners to provide skill training to the students. These partnerships fetch specialized expertise and resources to the skill development programs.

Inplant and Internship Training: Inplant and internship training opportunities are offered for students by their respective departments. Knowledge & skills offers students real-world exposure and an opportunity to apply what they have learned in their academic settings.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Certificate Course in Hindi: The institution has organized a certificate course in Hindi for interested students. This initiative supports the integration of Indian languages into the curriculum, allowing students to acquire proficiency in Hindi.

Bilingual Teaching for First Year Students: First-year students are taught in bilingual languages, specifically in English and Tamil.

This approach caters to the diverse linguistic backgrounds of students and helps ensure that they can access education in languages they are comfortable with.

Support for English Understanding: For students who find it challenging to understand English, additional support is provided. This support is offered separately after regular class hours or at the end of the class. It ensures that these students receive the necessary help to grasp the content and concepts in their studies.

Crossian Kalaikuzhu: The establishment of Crossian Kalaikuzhu aims to provide students since 2015 with the opportunity to learn traditional folk dances. This promotes the preservation and celebration of Indian culture and heritage, aligning with the integration of the Indian knowledge system.

These efforts enhance the accessibility and cultural relevance of education for a diverse student population.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The entire curriculum is based on the affiliated university itself specifies the outcomes for all courses, for app the programmes. The entire assessment patten is design to verify whether the learning outcomes have been achieved. All the addon courses and certificate courses offered by the institutions are also outcome based

Our certificate programs are intentionally structured to go beyond the conferral of a qualification. They are crafted to ensure that students gain specific outcomes and practical skills that are highly relevant in real-world situations.

Moreover, this commitment to OBE extends to all our certificate courses, which are skill-oriented and designed to deliver concrete results for our students. Our university syllabi and curriculum are also thoughtfully developed with an outcome-based approach, assuring that every aspect of our educational offerings is aligned with intended learning outcomes. This ensures that students not only earn a degree but also acquire the knowledge and skills needed for success in their future careers and personal growth.

20.Distance education/online education:

Online learning, exemplified by platforms like SWAYAM, NPTEL, and NAAN MUDHALVAN, has gained immense popularity among our students and faculty. These platforms offer diverse courses, providing access to high-quality education irrespective of geographical constraints,

making them ideal for individuals juggling work, family, or personal commitments. With flexible schedules and expert-curated content, students can align their learning with personal interests and career goals. The cost-effectiveness of these courses is particularly appealing, as they offer valuable certifications, and even our faculty benefits by staying updated with the latest developments in their fields, enhancing the overall quality of education provided.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**10**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**736**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**277**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**313**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**39**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**12**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**27**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**145**
4.3 Total number of computers on campus for academic purposes	**52**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution, affiliated with Manonmaniam Sundaranar University, diligently follows the academic calendar, dictating the semesters,exams, breaks, and university events.It also independently plans its curricular, co-curricular, and extra-curricular activities, producing its academic calendar.Teaching plans align with the academic calendar, incorporating detailed structures for objectives, methodologies,lecture distribution and curriculum coverage.Departmental meetings at the semester's start focus on programme content and action plans.Faculty members,assigned based on expertise and workload,engage in monthly reviews and establish

workload expectations.Faculty members from Food Science and
Nutrition and Fashion Designing and Apparel Making actively
contribute to the BoS enhancing curriculum effectiveness.

Course plans, reviewed and executed by administrators, are
maintained and attendance records are meticulously recorded. HoD's
monitor plans and facilitate adjustments, emphasizing timely unit
completion.

Assignments reflect current trends, offering practical exposure and
incorporating previous years' questions. Class tests,aligned with
the academic calendar,provide evaluated scripts and constructive
feedback.Internal marks verification involves faculty members and
ensures accuracy before submission to the affiliated University.

Retests accommodate students facing challenges, including those on
leave for sports, medical, or emergency reasons.The institution
prioritizes holistic development, fostering technical and soft
skills through conferences, workshops, seminars, festivals and
industrial visits.This approach ensures a well-rounded educational
experience, equipping students for personal and professional
success.

File Description	Documents
Upload relevant supporting document	[View File]
Link for Additional information	[https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf]

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous
Internal Evaluation (CIE)

Before each semester, the University issues an academic calendar
outlining essential dates such as the commencement and last working
day of the semester and semester-end examination
dates.Institutionstrictly adheres to the University's calendar,
incorporating it into its institute-level calendar, which is further
detailed by each department.The institute calendar encompasses
working days, holidays, dates for Continuous Internal Evaluation
(CIE), and weighty programmes.Department calendars include guest
lectures, workshops, industrial visits, other co-curricular and
extra-curricular activities.All academic, CIE, and other activities
are conducted according to the calendar unless unforeseen
circumstances arise.

Faculty members utilize the academic calendar to design course plans and academic and co-curricular activities. Department heads closely monitor syllabus completion based on faculty-prepared course plans. The syllabus coverage for each CIE is predetermined, and faculty members adhere to it. Continuous Internal Evaluation involves IA tests, assignments, quizzes, and seminars.

Laboratory courses, project work, seminars, and internships undergo continuous evaluation, including laboratory experiments, viva, and record submissions. The Principal, through academic committee meetings, regularly reviews semester progress and suggests improvements. Any revisions to the academic calendar by the University are promptly incorporated into the institute's plans.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

36

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1386

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting themes addressing professional standards, gender, human values, and environmental

sustainability into its curriculum. It seems that all undergraduate degree programmes have a set of mandatory courses that are common across all programmes. Environmental Studies is a mandatory course in the first semester, followed by Value Based Education in the second semester, Yoga in the third semester, and Personality Development in the fifth semester. Furthermore, the institution ensures that all students receive moral science classes, further emphasizing its commitment to holistic education that encompasses ethical, social, and environmental considerations.

In the Bachelor of Arts in English programme, a specific paper on "Women's Writings" is included during the fifth semester, in the Bachelor of Science in Food Science & Nutrition, Women's Health and Wellness is incorporated in the first semester, highlighting a focused exploration of gender-related topics.Moreover, in the Master of Arts in English, Master of Commerce, and Master of Science in DFM programmes, integrated research ethics is emphasized in the third semester through the course "Research Methodology". This strategic integration ensures that students across various disciplines receive exposure to essential themes such as ethics, gender studies and environmental awareness, contributing to a well-rounded and socially responsible education.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

420

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.hchsc.edu.in/img/student-feedback/Feedback-Analysis-on-Curriculum2022-2023.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hchsc.edu.in/img/student-feedback/Feedback-Analysis-on-Curriculum2022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

250

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

248

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments employ effective monitoring and mentoring strategies

to evaluate the progress of both slow and advanced learners. Upon programme commencement, students are categorized as slow or advanced learners, allowing for tailored coaching and remedial classes. Specific activities, including individual counselling, remedial coaching, provision of extra notes, and group discussions, are implemented for each group.

Advanced learners actively mentor slow learners, provide support, and engage in various activities. They benefit from advanced materials, seminars, experimental learning, leadership roles, and SWAYAM/NPTEL programmes. They are recognized and encouraged for excellence in competitive exams and SET/NET. Gold medals are awarded to the highest achievers during the University Convocation, and these medallists are honoured during the institution's graduation day. Parents of gold medallists are invited to witness their children receiving honours from the chief guest during the ceremony. Additionally, meritorious students actively engage in diverse committees, contributing to the overall enhancement of the academic environment.

Special coaching sessions, revision classes, and counselling are organized, providing additional teaching as needed for slow learners. Corrected assignments and answer scripts are individually discussed with students to facilitate improvement. Placement Cell organizes placement drives and offers training in interview skills, communication, English proficiency, soft skills, and personality development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
739	36

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centric methodologies, including experiential learning, participative techniques, and problem-solving approaches, significantly enhance the overall learning experiences for students. Within experiential learning, students engage in research-based projects, group assignments, and workshops to develop research aptitude, technical skills, and team spirit. Practical and outdoor activities, along with industrial visits and internship training, provide hands-on insights into organizational operations and foster teamwork and leadership skills.

Participative learning techniques focus on role-playing, industrial visits, and contests like PowerPoint presentations, debates, and group discussions. These activities aim to improve communication skills, encourage teamwork, and enhance reasoning and presentation creativity. Celebrations of important days, technical exhibitions, and participation in various contests further contribute to a holistic learning approach.

The incorporation of problem-solving methodologies involves expert lectures, technical tests, regular assignments, mini-project development, quizzes, case studies, class presentations, and debates within the department. These practices not only diversify the learning experience but also lead to improved learning outcomes, preparing students for real-world challenges.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.hchsc.edu.in/img/aqac/2.3.1-Criteria-II-Evidence.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution prioritizes state-of-the-art infrastructure and learning resources, transitioning from teacher-centric to student-centric education. Mastery of ICT skills is crucial for educators, who utilize ICT tools like Smartboards, LCD projectors, and online resources. E-learning environments, Microsoft Team, Google Classroom, and the Hot Potato app are employed for interactive teaching. Faculty members record lectures, uploading them on YouTube

for accessibility.

The digital library provides an open-access system and various online technical articles for enhancing the research experience. Faculty take the initiative to learn and keep abreast of the latest developments using ICT tools, to innovate continuously, seek improvement in their work and strive for individual and institutional excellence. Continuous learning is encouraged through NPTEL, SWAYAM, and digital library resources. Automation software like INFLIBNET, LMS, and Google Drive streamline processes, subscription of E-Books, E-Journal and CD further increases the effectiveness of the teaching-learning process and contribute to a 'green' initiative, reducing paper usage. Email, group mail, and social networking tools facilitate instant communication. The institution fosters a culture of innovation, continuous improvement, and pursuit of excellence among faculty and students, leveraging ICT for an enriched teaching-learning experience.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college boasts a transparent and robust internal assessment

mechanism, ensuring frequency and diversity. To uphold transparency, the assessment system is communicated clearly to students, and the Principal conducts faculty meetings to ensure effective implementation. Class tests and unit tests are regularly conducted, aligning with the academic calendar. Personal guidance is provided to underachievers post-assessment, fostering individual development. Students in the second and third years are encouraged to deliver seminars, enhancing communication skills.

Transparent communication with students addresses concerns or queries, facilitated through mechanisms such as the College Academic Committee, examination conduct, and interactions with students and parents regarding their internal assessments. This approach allows for precise evaluation by teachers, increasing student interest in learning and class attendance. The internal assessment system contributes to heightened enthusiasm for co-curricular and extra-curricular activities, promoting holistic personality development. Seminars further refine communication skills essential for interviews. In summary, the college's internal assessment mechanism stands as a transparent and robust process, fostering student engagement and overall development.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.hchsc.edu.in/img/aqac/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIA and rectification of the grievances is time bound. The institution follows the guidelines and rules issued by the affiliating university strictly while conducting CIA and semester end examinations.

All faculty members were explained the pattern and evaluation process of internal marks in the beginning of every semester. Internal examination test schedules are prepared and communicated to the students in advance. Evaluation of answer sheet is done by concerned subject faculty member in three working days. Internal examination grievances are cleared by providing the corrected answer sheet to the students. If students havegrievances related to evaluation of university answer scripts it is intimated to the

subject handling faculty and Head of the Department. If necessary students bring their grievances by applying for the following evaluation procedure for further action. For lab course continuous assessment of every experiment is prepared by the concerned faculty member and lab record. For complete transparency and avoid mal practice in semester theory examination, the students from different departments are assigned seats in an exam hall.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website prominently displays the programme outcomes (POs) and course outcomes (COs) for both graduate and postgraduate programmes. Each department, aligned with the offered programme, articulates specific outcomes. These details, consistent with the university syllabi, are formulated by the respective Board of Studies (BoS). The BoS, chaired by the Department of Food Science and Nutrition, periodically revisits and revises course outcomes based on curriculum changes and discussions among its members. The revised outcomes are then presented for approval at the Standing Committee for Academic Affairs (SCAA) meeting.

Course outcomes provide a comprehensive understanding of course content and the competencies learners gain upon successful completion. During the induction programme, students are familiarized with POs, programme-specific outcomes (PSOs), and COs, which are accessible on the college website. Hard copies of syllabi and learning outcomes are available in departments for easy reference by both teachers and students. The information on PSOs and COs aids students in making informed decisions about their course preferences.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.hchsc.edu.in/program-outcome
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute, affiliated with Manonmaniam Sundaranar University, Tirunelveli, offers a comprehensive range of programmes and courses under the Faculty of Arts, Commerce, and Science. Adhering to the university's curriculum, the institution evaluates Programme Outcomes, Programme Specific Outcomes, and Course Outcomes through a meticulous process. This evaluation is communicated to students through formal discussions in classrooms and postings on departmental notice boards.

The institution has witnessed a commendable upward trend in student strength and passing percentages. Over the past three years, there has been a consistent and rapid increase in students progressing from undergraduate to postgraduate studies. Additionally, the ratio of student placements has seen a notable rise. The institute prioritizes the measurement of POs, PSOs, and COs, employing both formal and informal mechanisms.

Key mechanisms include adherence to the Academic Calendar of the affiliated university, maintenance of Attendance and Assessment Records by subject teachers, preparation of Semester-Wise Evaluation Reports, and analysis of results by the Academic Committee after each CIA. Furthermore, the institute actively considers feedback from stakeholders and incorporates necessary measures. Placement Committee plays a pivotal role in reviewing students' progression to higher studies and their success in placements. Overall, the institution demonstrates a Commitment to Holistic Student Development.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.hchsc.edu.in/img/annual-reports/2022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hchsc.edu.in/img/aqac/Criteria_2.7.1.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.45

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.tn.gov.in/rails/active_storage/disk/eyJfcmFpbHMiOnsibWVzc2FnZSI6IkJBaDdDRG9JYTJWNVNTWRZMjlUUVVVMFZGSXllWFJTUkRjNFYxZFhXGxYZUhoVUJqb0dSVlE2RUdScGMzQnZjjMmwwYVc5dVNTSkJhVzVzZYVc1bE95Qm1hV3hsYm1GdFpUMGlXVk5HVFWpFeU1pNXdaR1lpT3lCbWFXeGGxibUZ0ZVdVMFGlNvOVZWUkdMVGduSjFsVFJqqSXhhNakllY0dSbUJqqc0dWRG9SWTI5dWRHVnVdkRjkwZVhCbFNTSVVZWEJ3YkdsallYUnBiMjR2Y0dSbUJqqc0dWQT09IiwiZXhwIjoiMjAyMy0xMS0yNFFwNTowMjoxNS45MTFaIiwicHVyIjoiYmxvYl9rZXkifX0=--b75c17a6ac63e0797d5c3c1b4549ea8000a5729a/YSF2122.pdf?content_type=application%2Fpdf&disposition=inline%3B+filename%3D%22YSF2122.pdf%22%3B+filename%2A%3DUTF-8%27%27YSF2122.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a conducive environment for the promotion

of innovation and incubation.The startup was initiated by the students for the latest innovations.In order to promote innovation among students, the institution is organizing a Young Innovator Award Contest.Financial assistance and cash prizes are offered to students who come up with the most innovative ideas.All necessary amenities are provided, and students are encouraged to gain hands-on experience and better industrial exposure through guidance.

The awareness meets, workshops, seminars and guest lectures on Entrepreneurship, Research Methodology and IPR are organized. Opportunities are provided to the faculties, scholars and students to directly interact with outstanding experts excelling in their field.The local entrepreneurs are invited to address the students.The management provides necessary financial support to the faculties to promote paper publications, books, chapters and patents.

The objective of the Crossian Mastery Hub(Incubation Centre) is to facilitate students to convert their Ideas into Innovations.Financial support is available from the institution to foster the development of student entrepreneurship for their startup aimed at pioneering innovations.

Nine scholars under four guides are doing their research work under the supervisors of the institution. The research centre boasts an ample size with a reading room and internet facilities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.hchsc.edu.in/img/committee/EDC.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://www.hchsc.edu.in/research-committee-years
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution consistently fosters a strong connection with the local community by actively engaging in extension activities across its various departments.Through initiatives such as NSS, YRC, and UBA, the college conducts a range of outreach efforts aimed at sensitizing students to community needs and reinforcing their role as responsible citizens.

The NSS organizes a comprehensive seven-day camp in an adopted village, where a multitude of activities are executed to address pressing social issues.Beyond the NSS, the UBA and YRC units, individual departments within the college actively shoulder the responsibility of molding students into socially conscious individuals. They achieve this by implementing diverse programmes focused on environmental awareness, personal health and hygiene, diet awareness, road safety, tree plantation, plastic eradication, observing No Vehicle Day, organizing visits to orphanages, providing support to the homeless, promoting voters' awareness, conducting blood group detection, health check-up camps, blood donation camps and dental check-up camps.These multifaceted activities have proven to have a positive impact on students, contributing to the development of strong student-community relationships, honing leadership skills, and boosting self-confidence. Moreover, these initiatives play a pivotal role in unveiling the hidden facets of students' personalities, fostering a sense of community awareness and responsibility among them.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/committee
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

547

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

32

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms Facilities:

- College has 24 classrooms and 7 ICT-enabled halls equipped with LCD/Smartboards
- One Seminar Hall A/C, Audio & visual conferencing room, one open auditorium and two closed auditoriums with a seating capacity of 400 numbers

Laboratory Facilities:

The college has 8 laboratories for UG and PG with necessary equipment facilities for research.

- Biochemistry lab

- Food Science and Nutrition lab
- Family Resource Management lab
- Human Development Lab (Kinder Garten class)
- Fashion Designing lab
- Computer Science lab
- Psychology Lab
- Language lab

Computer Facilities:

- There are 52 computers available for academic purposes.
- High bandwidth Wi-Fi connection is provided.

Other Facilities:

- Separate rooms are provided to IQAC, NSS, Sports and Hub
- Exclusive examination wing for conducting university examinations
- One 25 KVA generators to provide uninterrupted power supply.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hchsc.edu.in/images

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution offers well-equipped facilities for cultural activities, sports, and yoga. Inside the college premises, there is an open-air auditorium designated for hosting all cultural events.

A dedicated cultural committee is in place to inspire students to actively engage in various inter-collegiate and intra-collegiate competitions. To preserve traditional culture, the "Crossian Kalaikuzhu" has been established, providing training to volunteers in activities such as Parai, Silambattam, and Oyilattam.

The college boasts ample space for sports activities and yoga, including fully equipped Kho-Kho and Volleyball courts. Special coaching is provided for Hockey, and both the college and hostel are equipped with indoor game facilities.

An annual Sports Meet is organized, motivating students to participate not only in college-level competitions but also in university-level sports tournaments. For the convenience of sports enthusiasts, a separate sports room is available. Additionally, students are encouraged to take part in regular yoga practices conducted on the college campus.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://www.hchsc.edu.in/images]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hchsc.edu.in/gallery-images?APIKEY=3106a76-b39e42d8bf553106-13520
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.74

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Situated on the second floor of the main campus, the library spans a total area of 1477.67 sq.ft, offering seating for 40 individuals and housing a collection of 5682 books. Since 2012, the library has been utilizing a fully automated in-house developed Library Management Software version 2.0, with complete automation achieved in 2017. This software, known as "Library Management Software version 2.0," facilitates resource searches within the library.

The library features an Online Public Access Catalogue (OPAC) for convenient book searches. Additionally, an Advisory Committee oversees library affairs, with the Principal serving as the head, the Chief Librarian, Assistant Librarian and a designated Convener. The primary responsibilities of this committee include:

- **Maintaining and enhancing library resources for optimal utilization**
- **Improving facilities to cultivate a student-friendly learning environment**
- **The intents, procurement and management of books and other reading materials for the library.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.hchsc.edu.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`81`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has seamlessly integrated state-of-the-art IT methods for academic, administrative, and admission processes, enhancing efficiency and transparency. A total of 52 computers are connected to the network, accessible to staff and students throughout working hours. The high bandwidth (?50 MBPS) Wi-Fi network ensures internet access for all, fostering seamless collaboration and information sharing.

Each department is equipped with a computer with a Wi-Fi network and a printer, facilitating teachers in preparing computer-aided teaching aids. These aids, counting PowerPoint presentations and e-materials, are compiled into CDs and stored in the library. The institution subscribes to e-books and e-journals through INFLIBNET-NLIST. Additionally, there are three smart boards for interactive teaching.

Regular updates of licensed software and antivirus protection are applied to the computers. Biometric machines are utilized for recording the attendance of both teaching and non-teaching staff. To maintain discipline and ensure safety, CCTV surveillance systems are installed across the campus. This comprehensive integration of technology enhances various aspects of the institution's functioning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hchsc.edu.in/img/aqac/4.4.2.pdf

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	[View File]()
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS** Institution

File Description	Documents
Upload any additional Information	[View File]()
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.46

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined systems/procedures for maintaining and using the resources optimally.

Library:In the event of irrecoverable loss, the cost of books is reimbursed. Annual maintenance involves sorting books and magazines for the purpose of binding.

Campus and sports complex:Regular maintenance practices include periodical cleaning and as-needed whitewashing of buildings. At the commencement of each academic year, the institution procures sports equipment to meet ideal standards. The existing sports equipment is well-maintained and undergoes regular servicing.

Classrooms:Classroomsundergo daily cleaning to ensure a hygienic environment. During zero hours, these rooms are efficiently repurposed for activities such as Bank Coaching, Entrepreneurship Development Programmes (EDP), and skill courses under Government schemes.

Laboratory:Students are instructed to adhere to laboratory rules, which are prominently displayed within the lab. In the case of breakages, individuals may be subject to penalties, or a general breakage recovery system may be implemented at the conclusion of each academic year.

Playground:In order to conduct games, sports coaching playground is used.Playground is maintained neat and tidy to ensure a conducive environment for these activities.

Computers:Computers/accessories are procured on a need basis, and the facility is equipped with Wi-Fi.The maintenance of computers,printers,LCDs, and scanners follows an Annual Maintenance Contract(AMC) policy.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://www.hchsc.edu.in/img/aqac/4.4.2.pdf]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

43

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hchsc.edu.in/committee
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

289

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

289

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Active involvement in committees, clubs, cells, associations, and other academic events is crucial for the personality development and future success of students. This involvement not only hones their decision-making skills but also fosters a broader perspective of analysis and understanding. The institution provides an expansive platform for students to engage in various administrative and cultural bodies within the college. Extracurricular activities extend beyond conventional classroom learning, offering opportunities for personal growth, skill development, and a comprehensive education. They play a key role in shaping well-rounded individuals, equipped to tackle the challenges of life beyond academic settings.

Eligible student candidates nominate themselves, and a transparent Students' Union Election is conducted through online voting to select Student Union Members. Within various clubs, cells and committees, students are elected to contribute to decision-making processes, organize events and maintain a positive atmosphere in the college.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/student-council
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

179

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college maintains a registered Alumni association that consistently organizes its annual meetings and regular gatherings, aiming to strengthen connections with former students and broaden opportunities for current students to seek support and inspiration from their predecessors. The Alumni network serves as a valuable platform, fostering enhanced opportunities for the growth and holistic development of students through interactive sessions and activities held throughout the year.

Moreover, each department organizes department-level alumni gatherings, promoting more effective interaction between current students and alumni. These events witness enthusiastic participation from students, and alumni speakers contribute their expertise to key development areas such as soft skill development, participation in

Students Induction Programmes, Department Certificate Courses, guest lecture, career growth and opportunities, as well as the management of stress and anxiety.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/img/report/Alumini-Report-22-23.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution,guided by a governing body, meticulously aligns its programmes with a mission and vision that embody a steadfast commitment to excellence. The key figures in this body include Provincial, Mother Superior, Secretary/Principal, Vice Principal, University Nominee, Management representatives, Teaching and Non-Teaching Staff. This collective plays a pivotal role in approving plans, research policies, academic proposals and vacancies.

The IQAC serves as a guiding force to ensure the enduring quality of academic and administrative policies. It prioritizes the strengthening of research policies and actively encourages staff and students to participate in conferences, seminars, industrial visits, and internship training programmes.

Aligned with commitment to student development, the college has established various clubs, committees, and associations. Skill development courses enhance employability, and the Crossian Hub provides a platform for entrepreneurship development. Upholding the values of UBA, the institution actively contributes to upliftment of rural communities. The EDII focuses on fostering an entrepreneurial spirit and skill development.

Moreover, the institution addresses students' holistic needs by providing free meals to economically disadvantaged students. Every Friday, teachers dedicate time to mentor students in moral science classes, creating a nurturing learning environment. This multifaceted approach exemplifies our institution's unwavering commitment to excellence, equity, and community impact.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/about
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college boasts a robust and inclusive democratic management system, empowering active decision-making with full financial autonomy.Each department meticulously formulates an annual Action Plan to address current needs and objectives for growth.Proposals are presented by the principal to the governing body, convening annually to review policies, strategies, budgets and future plans. Delegating responsibilities to coordinators, the principal ensures a dynamic array of curricular and extracurricular activities, involving all students in clubs, committees, and associations.

The Students Union Council assumes a pivotal role in campus activities,while departmental collaborations with industry and institutional partners enhance the college's reach. Notably,the Department of Commerce has expanded its research initiatives, yielding publications.The Departments of Science, Arts and Commerce foster interdisciplinary dialogue through workshops, seminars, conferences and skill training programs.The introduction of the B.Sc Psychology program aligns with the institution's strategic plan, marking a significant milestone.

Experienced faculty recruitment ensures the delivery of high-quality education.Hostel facilities have been upgraded to meet on-campus housing demands.Committees, clubs and associations function as academic enrichment bodies,organizing guest lectures, rallies and awareness programs to expose students to diverse social and environmental perspectives. The Eco Club actively contributes to the institution's sustainability goals, exemplifying a holistic and forward-thinking approach.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the vision and mission, the institution has formulated a strategic plan to address itsperspectives in consultation withIQAC and approved by the Governing Body,ensures theparticipation and collaboration of all stakeholders. The annual plans of the institution follow the strategic plan for the given period.The action plans of all Departments, Clubs and Committees ensure optimal use of resources, upgrade of teaching and learning infrastructure, enhancementof wellness on campus.This has led to the realization of the institution's objectives through the expansion of its academic programmes including the introduction of B.Sc Psychology in 2022-23 and Certificate-courses. Students have also received training in Tamil folk dances and Silambam fostering the spirit of Tamil culture.The institution's commitment to inclusivity extends to various welfare measures, including scholarships and freeships for single-parent/Below Poverty Line families,free meals(Food Bank) for underfed students, and a classroom Book Bank for easy access to educational resources.

Faculty members actively pursuing Ph.D. are provided with seed money to encourage and support their ongoing commitment to continuous learning. Additionally, a financial incentive is extended for book publications, acknowledging and appreciating the intellectual contributions made by the staff.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.hchsc.edu.in/img/aqac/6.2.1.Strategic-Plan&Deployment.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The institution has a well-structured governance system with the Governing Body being the highest decision-making authority.They regularly convene meetings to evaluate the overall performance of the institution.The Principal along with the Staff Council members and Administrative Staff, oversees the day-to-day operations.The IQAC, academic departments, administrative department,Staff Council and Student Council provide policy inputs to the Principal,who takes policies for approval from the Governing Body.Once approved,the policies form the basis of all rules and procedures in the institution.

The Staff Council holds meetings at least twice a month to plan and implement academic programs,administration,curricular,co-curricular and extracurricular activities.The IQAC works towards enhancing quality and monitors its internal quality.Student Council and Quality Circle meetings are held regularly to address student-related issues.

A selection committee, featuring the Principal,Vice Principal,Heads of the Departments, Subject Experts, Management representative and University Nominee,recommends eligible candidates, and the Governing Body approves their recruitment.All procedures related to promotions and appraisals are adequately explained to staff members at the time of their recruitment.Regular discussions on salary revision and fringe benefits are also part of these deliberations to ensure the well-being and satisfaction of the staff.The service rules are clearly stated to all staff members to ensure transparency and fairness.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.hchsc.edu.in/img/aqac/6.2.2-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

- The Employees' Provident Fund (EPF) is a mandatory benefit provided by the institution to all employees, and the appropriate amount is contributed to each employee's account with the Employees' State Insurance (ESI) Corporation.
- Children of staff members are avail fee concession at Holy Cross Home Science Matriculation School and Institution.
- As per the regulations, faculty members are allowed to take on-duty leave to participate in various academic activities such as orientation programmes, refresher courses, workshops, seminars, conferences, Board of Studies, paper valuation, senate and SCAA meetings.
- Supporting Funds for attending Seminars /Conferences
- Organising orientation programmes twice a year to develop ability and instil professionalism and ethics
- Seed Money for Staff pursuing PhD
- Financial support is provided for the publication of books by Staff
- Deputation of Staff to attend FDPs and conduct training programmes to develop competence.
- Salaries are disbursed promptly, and allowances are reimbursed expeditiously.
- All the non-doctoral teaching faculties are encouraged to enrol for Ph.D.

Non- Teaching

- Employees' Provident Fund
- Employees' State Insurance Corporation

- **Fee concession and admission for their wards in our Children Delight Home (Pre -KG), Holy Cross Home Science Matriculation School and institution for the wards of employees.**

File Description	Documents
Paste link for additional information	https://unifiedportal-epfo.epfindia.gov.in/publicPortal/no-auth/misReport/home/loadEstSearchHome#
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To enhance the overall organizational performance, a good performance management system facilitates the development of individuals and teams towards the accomplishment of the organizational mission and vision. The Institute follows an appraisal scheme to efficiently manage the organization through an effective performance management system.

The Institution conducts an online survey to measure student satisfaction with mentoring, teaching, and learning processes. The compiled results are posted on the institution's website.

The IQAC collects students' feedback of all the faculties and subjects taught by them in both the odd and even semesters of every year. The appraisal of teachers considers various factors such as use of different teaching techniques, expertise, coverage of syllabus and clarity of explanation. After evaluation, the feedback is submitted to the Head of the Institution for further action.

As part of their annual performance evaluation, each teacher must complete a self-appraisal form that outlines their progress in curricular, co-curricular, extracurricular, and research activities. The evaluation process considers various factors, such as innovative teaching methods, participation in club, cell, committee work, and contributions to the institution's administrative structure. The self-appraisal form is reviewed by the Principal and the IQAC, followed by regular performance review meetings conducted by the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a comprehensive financial audit system in place, including both internal and external audits. Regular internal and statutory audits are conducted throughout the year to ensure the accuracy and transparency of the institutional accounts. The Holy Cross Provincialate, Madurai's Bursar, who represents the Congregation overseeing the institution, carries out internal audits periodically during the financial year. At the end of the financial year, an approved chartered accountant firm (Mr.Sami and Mr.Rajhu, Chartered Accountants, Trichy) conducts the external audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has implemented various quality enhancement activities with its ability to mobilize funds and utilize resources with integrity in its functioning since its inception.

Mobilization of Grants:The institution efficiently secures funds from the Management and student fees, employing a suitable and viable system for mobilizing grants.

Utilization of Fund:The grants received from the aforementioned sources are utilized to enhance the institution's infrastructure. The management allocates a specific fund for providing scholarships to underprivileged students. The collected funds are utilized to provide welfare measures for both teaching and non-teaching staff every year.

The institution has a Planning Board comprised of management members who are responsible for planning, implementing and supervising fund-raising activities. The Board assesses and approves the construction of permanent structures and infrastructure development on campus.

Each year, a budget is prepared considering the requirements of each department, office, and committee andpresented to Governing Body for approval. The utilization of budgeted amounts is closely monitored and regularly audited. The institution ensures a transparent and well-planned financial management system to mobilize and manage funds/grants received for the activities described below

- Infrastructure development
- Student Welfare and Academic Support
- Salary Component, Staff Professional Development and Staff Welfare
- Extension and Outreach Programmes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

Supervising the Teaching-Learning Process: The IQAC gives suggestions for making the teaching-learning process more participative by adopting various methods. The faculties are encouraged to use ICT enabled tools and to employ other teaching methods in the class-room teaching. The faculties are given all sorts of cooperation in arranging educational tours, site visits etc. The departments arrange visits to nearby industries, companies and other organisations relating to their discipline.

Encouraging research atmosphere in the institution: The IQAC encourages the faculties to do research works in their subjects. The faculties are asked to enrol themselves for the Ph.D. degrees. The faculties are felicitated when they receive Ph.D. degree. The faculties are asked to attend seminars, conferences, workshops, Faculty Development Programs etc. and to present papers. Duty leaves for the same are granted by the institution. The faculties are also encouraged to write books, chapter(s) in a book, and publish research papers in University approved journals.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC aligns with accreditation norms and oversees quality assurance activities within the institution. The institution aligns its academic calendar with the university, ensuring sufficient time for teaching and various events, including seminars, workshops, internships, industrial visits, FDPs, and departmental schedules. This meticulous planning contributes to a well-balanced academic year, and the success of each semester is dependent on well-structured course plans crafted by the esteemed faculty.

After the semester results, the respective heads submit the analysis to the Principal for a thorough analysis of students' performance. In cases of unsatisfactory performance, the institution takes proactive measures to identify the reasons. Subsequently, the institution counsels the relevant faculty members, emphasizing the improvement of teaching methods to address the identified issues.

The IQAC places a strong emphasis on MoU to enhance internship opportunities, research initiatives, and student placements. The institution has established MoUs with diverse industries, providing students with opportunities for project work, internships, and training in emerging technologies, thereby enhancing industry preparedness.

The Curriculum Delivery Register plays a crucial role in keeping track of the subjects covered during each class. The CDR is managed by student representative of the class, containing details such as course name, Faculty-in-charge, topic, and staff signature.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hchsc.edu.in/img/annual-reports/2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity involves ensuring fairness between women and men, often requiring strategies and measures to address historical and social disadvantages that hinder equal opportunities. The college, rooted in women empowerment, places significant emphasis on gender equality, rejecting the notion of gender disparity. Programmes organized during the Academic Year 2022-2023, such as Yoga Day on 21/06/2022, Voter's Day Awareness on 25/1/2023, International Women's Day on 08/03/2023, and Students Administration Day on 08/04/2023, aim to enrich gender equity and eliminate gender disparities. The institution firmly believes that gender centralization contributes to the betterment of students and, consequently, society.

File Description	Documents
Annual gender sensitization action plan	https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hchsc.edu.in/img/women-cell/Women's_Cell_2022-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Environmental Consciousness:

- **It is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus.**
- **Plastic Free Campus.**
- **Herbal Plants are grown inside the campus.**
- **Avoidance of Paper Communication and Marching towards digital and online accounting.**
- **Rain water harvesting is practiced inside the campus;**
- **The smallest creatures can create something remarkable on the basis of this concept Handmade artificial bird nests are built inside the campus for eco conscious ambiance.**

Waste Management

- **Solid waste is segregated and sorted and disposed to the**

- municipality collection.
- **Vermi-compost is practiced.**
- **Closed drainage system is followed for the Eco-friendly environment.**
- **Waste Containers were placed in all classrooms;**
- **Institution ensure that steps will be followed for the recycle and reuse the generated waste in a proper manner.**

Liquid Waste management:

Appropriate handling of liquid waste management is maintained in-order to have healthy environment inside the campus. Waste water is used for gardening.

E-waste management:

The process involves the collection, transportation, recycling, and disposal of electronic waste in an environmentally-friendly manner.The repurchase option is utilized to upgrade technology as opposed to buying a new computer.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5.

B. Any 3 of the above

Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Different sports and cultural activities organized inside the college promote harmony towards eachother. Commemorative days like Women's day, Yoga day, along with many festivals like Pongal, Christmas are celebrated in the college. Efforts of the institution to promote tolerance and harmony are:

- **The institution welcomes academics and students from all backgrounds and treats them equally.**
- **Morning assembly is an integral part of our college's schedule. Our college conducts morning assemblies which include prayers, information of latest happenings, inspiring thoughts, speech, from the Holy Books of all religions national anthem, etc.**
- **Moral values and character development are in the schedule of our institution. Moral science classes are conducted on every Friday to inculcate moral values in the students.**
- **Extension activities are carried out by the entire department to instill social responsibility and a sense of duty, among students.**
- **NSS activities are conducted to provide student volunteers to grow individually and also as a group. It provides unique opportunities to the students for group living, collective experience sharing and constant interaction with community.**
- **Days of National importance such as Republic Day, Independence Day are celebrated to encourage patriotic spirit and to develop young adults as socially responsible citizens.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **At Holy Cross Home Science College, we believe in providing holistic learning in the field of education through curricular, co-curricular, and extension activities.**
- **Many of the subjects inculcate the values of being a moralistic and responsible citizen, e.g., one institute-level elective paper. Indian literature in English promotes the knowledge, sufferings, and struggles of Indian people and highlights the essence of patriotism among the students. Another core subject, business law, promotes industrial ethics, legal rights, and business values, which prepares them to be future entrepreneurs. Also, another subject, Green Literature and Environment and Literature, highlights the importance of the eco-system and gives students insight into global environmental concerns and others.**
- **Seminars, workshops, and other activities are conducted on important days to promote gender equality and women's empowerment among the students. The college celebrates International Yoga Day in the assembly and encourages all students and staff to take part in yoga activities.**
- **The Anti-Ragging Cell and Anti-Drug Cell instil in the students the responsibility of being responsible citizens.**
- **The Human Rights Cell and Consumer Club also organize guest lectures and awareness programs to enlighten the students on various rights and values.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hchsc.edu.in/clubs-and-associations
Any other relevant information	https://www.hchsc.edu.in/committee

7.1.10 - The Institution has a prescribed code   **B. Any 3 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]()
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic Day on 26th January every year, commemorating the adoption of Indian constitution.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students toremember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.

Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year.

International Yoga day is celebrated on 21st June every year. The Yoga Instructor organizes the yoga camp and a speech is conducted.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

Religious festivals like Diwali, Christmas, Pongal are celebrated every year to bring students together and make them more friendly and happy

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – I

Title : Crossian Eco drive- Go Green

Objectives : To make students eco-conscious,and eco-concerns

The context:

An Awareness about the proper segregation of waste. Many saplings are planted in our campus.

The practice:

- **We took an initiative in cleaning up the parts of Thoothukudi like Muthunagar Beach and Buckle Canal and 'Waste Sorting Awareness Program' in college premises.**
- **The Rotaract Club staged a Rally and Cycle Rally on Environmental Protection.**

Evidence :

- **The students also set an example for society by keeping the**

surroundings and environment cleaner and greener.

Problem encountered:

- **Initially, it was challenging for the students to work together with the public because the public was unaware of the importance of a clean environment.**

Resources: Institution Resources

Best Practice – II

Title : Reuse of Printed Papers

Objectives :

- **To cultivate the minimum use of papers.**

The Context:Use limited papers as well as reuse them for daily use.

Practice:

Instructed to use minimum paper. Many one sided papers or faulty printed papers are used by the staff and office staff for day to day writings.

Evidence of success:

We pass eco conscious inclination to the current generation.

Problem encountered:Implementation is hard.

Resources:Institution Resources

File Description	Documents
Best practices in the Institutional website	https://www.hchsc.edu.in/img/best-practice-report/bestpractice-22to23.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctive features of the institution are to create self-sufficient and liberated young women, with traditional cultural values and integrity, who will be instruments of social change in their families and society. The college puts it prime focus on the intellectual, physical, social and spiritual wellbeing of the students, to frame them as intellectually responsible, socially committed, morally upright and spiritually aimed. The college follows well designed plan for teaching, Peer teaching and cross-teaching. Departments are equipped with LCD projectors. Syllabus based Interactive Sessions, Group study; Group discussions etc. are conducted to encourage learning. Adequate support is provided for the average and below average students to scale academic heights. Special classes are conducted for slow learners. Meritorious students are encouraged with awards. Regular and periodic counseling, remedial classes, mentoring, career guidance etc. are provided. National seminars, invited talks are provided for the students to excel in their academics. Add on and Certificate courses are conducted for the students to enable them to acquire additional knowledge and skills in different spheres of study. Regular sports training is given to students such as basketball, Shuttle, throw ball and volley ball.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution, affiliated with Manonmaniam Sundaranar University, diligently follows the academic calendar, dictating the semesters,exams, breaks, and university events.It also independently plans its curricular, co-curricular, and extra-curricular activities, producing its academic calendar.Teaching plans align with the academic calendar, incorporating detailed structures for objectives, methodologies,lecture distribution and curriculum coverage.Departmental meetings at the semester's start focus on programme content and action plans.Faculty members,assigned based on expertise and workload,engage in monthly reviews and establish workload expectations.Faculty members from Food Science and Nutrition and Fashion Designing and Apparel Making actively contribute to the BoS enhancing curriculum effectiveness.

Course plans, reviewed and executed by administrators, are maintained and attendance records are meticulously recorded. HoD's monitor plans and facilitate adjustments, emphasizing timely unit completion.

Assignments reflect current trends, offering practical exposure and incorporating previous years' questions. Class tests,aligned with the academic calendar,provide evaluated scripts and constructive feedback.Internal marks verification involves faculty members and ensures accuracy before submission to the affiliated University.

Retests accommodate students facing challenges, including those on leave for sports, medical, or emergency reasons.The institution prioritizes holistic development, fostering technical and soft skills through conferences, workshops, seminars, festivals and industrial visits.This approach ensures a well-rounded educational experience, equipping students for personal and professional success.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before each semester, the University issues an academic calendar outlining essential dates such as the commencement and last working day of the semester and semester-end examination dates.Institutionstrictly adheres to the University's calendar, incorporating it into its institute-level calendar, which is further detailed by each department.The institute calendar encompasses working days, holidays, dates for Continuous Internal Evaluation (CIE), and weighty programmes.Department calendars include guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities.All academic, CIE, and other activities are conducted according to the calendar unless unforeseen circumstances arise.

Faculty members utilize the academic calendar to design course plans and academic and co-curricular activities. Department heads closely monitor syllabus completion based on faculty-prepared course plans. The syllabus coverage for each CIE is predetermined, and faculty members adhere to it. Continuous Internal Evaluation involves IA tests, assignments, quizzes, and seminars.

Laboratory courses, project work, seminars, and internships undergo continuous evaluation, including laboratory experiments, viva, and record submissions. The Principal, through academic committee meetings, regularly reviews semester progress and suggests improvements. Any revisions to the academic calendar by the University are promptly incorporated into the institute's plans.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

36

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1386

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting themes addressing professional standards, gender, human values, and environmental sustainability into its curriculum. It seems that all undergraduate degree programmes have a set of mandatory courses that are common across all programmes. Environmental Studies is a mandatory course in the first semester, followed by Value Based Education in the second semester, Yoga in the third semester, and Personality Development in the fifth semester. Furthermore, the institution ensures that all students receive moral science classes, further emphasizing its commitment to holistic education that encompasses ethical, social, and environmental considerations.

In the Bachelor of Arts in English programme, a specific paper on "Women's Writings" is included during the fifth semester, in the Bachelor of Science in Food Science & Nutrition, Women's Health

and Wellness is incorporated in the first semester, highlighting a focused exploration of gender-related topics.Moreover, in the Master of Arts in English, Master of Commerce, and Master of Science in DFM programmes, integrated research ethics is emphasized in the third semester through the course "Research Methodology". This strategic integration ensures that students across various disciplines receive exposure to essential themes such as ethics, gender studies and environmental awareness, contributing to a well-rounded and socially responsible education.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

420

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.hchsc.edu.in/img/student-feedback/Feedback-Analysis-on-Curriculum2022-2023.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.hchsc.edu.in/img/student-feedback/Feedback-Analysis-on-Curriculum2022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

250

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

248

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments employ effective monitoring and mentoring strategies to evaluate the progress of both slow and advanced learners. Upon programme commencement, students are categorized as slow or advanced learners, allowing for tailored coaching and remedial classes. Specific activities, including individual counselling, remedial coaching, provision of extra notes, and group discussions, are implemented for each group.

Advanced learners actively mentor slow learners, provide support, and engage in various activities. They benefit from advanced materials, seminars, experimental learning, leadership roles, and SWAYAM/NPTEL programmes. They are recognized and encouraged for excellence in competitive exams and SET/NET. Gold medals are awarded to the highest achievers during the University Convocation, and these medallists are honoured during the institution's graduation day. Parents of gold medallists are invited to witness their children receiving honours from the chief guest during the ceremony. Additionally, meritorious students actively engage in diverse committees, contributing to

the overall enhancement of the academic environment.

Special coaching sessions, revision classes, and counselling are organized, providing additional teaching as needed for slow learners. Corrected assignments and answer scripts are individually discussed with students to facilitate improvement. Placement Cell organizes placement drives and offers training in interview skills, communication, English proficiency, soft skills, and personality development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
739	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centric methodologies, including experiential learning, participative techniques, and problem-solving approaches, significantly enhance the overall learning experiences for students. Within experiential learning, students engage in research-based projects, group assignments, and workshops to develop research aptitude, technical skills, and team spirit. Practical and outdoor activities, along with industrial visits and internship training, provide hands-on insights into organizational operations and foster teamwork and leadership skills.

Participative learning techniques focus on role-playing, industrial visits, and contests like PowerPoint presentations, debates, and group discussions. These activities aim to improve communication skills, encourage teamwork, and enhance reasoning

and presentation creativity. Celebrations of important days, technical exhibitions, and participation in various contests further contribute to a holistic learning approach.

The incorporation of problem-solving methodologies involves expert lectures, technical tests, regular assignments, mini-project development, quizzes, case studies, class presentations, and debates within the department. These practices not only diversify the learning experience but also lead to improved learning outcomes, preparing students for real-world challenges.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.hchsc.edu.in/img/aqac/2.3.1-Criteria-II-Evidence.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution prioritizes state-of-the-art infrastructure and learning resources, transitioning from teacher-centric to student-centric education. Mastery of ICT skills is crucial for educators, who utilize ICT tools like Smartboards, LCD projectors, and online resources. E-learning environments, Microsoft Team, Google Classroom, and the Hot Potato app are employed for interactive teaching. Faculty members record lectures, uploading them on YouTube for accessibility.

The digital library provides an open-access system and various online technical articles for enhancing the research experience. Faculty take the initiative to learn and keep abreast of the latest developments using ICT tools, to innovate continuously, seek improvement in their work and strive for individual and institutional excellence. Continuous learning is encouraged through NPTEL, SWAYAM, and digital library resources. Automation software like INFLIBNET, LMS, and Google Drive streamline processes, subscription of E-Books, E-Journal and CD further increases the effectiveness of the teaching-learning process and contribute to a 'green' initiative, reducing paper usage. Email, group mail, and social networking tools facilitate instant communication. The institution fosters a culture of innovation, continuous improvement, and pursuit of excellence among faculty and students, leveraging ICT for an enriched teaching-learning

experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college boasts a transparent and robust internal assessment mechanism, ensuring frequency and diversity. To uphold transparency, the assessment system is communicated clearly to students, and the Principal conducts faculty meetings to ensure effective implementation. Class tests and unit tests are regularly conducted, aligning with the academic calendar. Personal guidance is provided to underachievers post-assessment, fostering individual development. Students in the second and third years are encouraged to deliver seminars, enhancing communication skills.

Transparent communication with students addresses concerns or queries, facilitated through mechanisms such as the College Academic Committee, examination conduct, and interactions with students and parents regarding their internal assessments. This approach allows for precise evaluation by teachers, increasing

student interest in learning and class attendance. The internal assessment system contributes to heightened enthusiasm for co-curricular and extra-curricular activities, promoting holistic personality development. Seminars further refine communication skills essential for interviews. In summary, the college's internal assessment mechanism stands as a transparent and robust process, fostering student engagement and overall development.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.hchsc.edu.in/img/aqac/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIA and rectification of the grievances is time bound. The institution follows the guidelines and rules issued by the affiliating university strictly while conducting CIA and semester end examinations.

All faculty members were explained the pattern and evaluation process of internal marks in the beginning of every semester. Internal examination test schedules are prepared and communicated to the students in advance. Evaluation of answer sheet is done by concerned subject faculty member in three working days. Internal examination grievances are cleared by providing the corrected answer sheet to the students. If students havegrievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and Head of the Department. If necessary students bring their grievances by applying for the following evaluation procedure for further action. For lab course continuous assessment of every experiment is prepared by the concerned faculty member and lab record. For complete transparency and avoid mal practice in semester theory examination, the students from different departments are assigned seats in an exam hall.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website prominently displays the programme outcomes (POs) and course outcomes (COs) for both graduate and postgraduate programmes. Each department, aligned with the offered programme, articulates specific outcomes. These details, consistent with the university syllabi, are formulated by the respective Board of Studies (BoS). The BoS, chaired by the Department of Food Science and Nutrition, periodically revisits and revises course outcomes based on curriculum changes and discussions among its members. The revised outcomes are then presented for approval at the Standing Committee for Academic Affairs (SCAA) meeting.

Course outcomes provide a comprehensive understanding of course content and the competencies learners gain upon successful completion. During the induction programme, students are familiarized with POs, programme-specific outcomes (PSOs), and COs, which are accessible on the college website. Hard copies of syllabi and learning outcomes are available in departments for easy reference by both teachers and students. The information on PSOs and COs aids students in making informed decisions about their course preferences.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.hchsc.edu.in/program-outcome
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute, affiliated with Manonmaniam Sundaranar University, Tirunelveli, offers a comprehensive range of programmes and

courses under the Faculty of Arts, Commerce, and Science. Adhering to the university's curriculum, the institution evaluates Programme Outcomes, Programme Specific Outcomes, and Course Outcomes through a meticulous process. This evaluation is communicated to students through formal discussions in classrooms and postings on departmental notice boards.

The institution has witnessed a commendable upward trend in student strength and passing percentages. Over the past three years, there has been a consistent and rapid increase in students progressing from undergraduate to postgraduate studies. Additionally, the ratio of student placements has seen a notable rise. The institute prioritizes the measurement of POs, PSOs, and COs, employing both formal and informal mechanisms.

Key mechanisms include adherence to the Academic Calendar of the affiliated university, maintenance of Attendance and Assessment Records by subject teachers, preparation of Semester-Wise Evaluation Reports, and analysis of results by the Academic Committee after each CIA. Furthermore, the institute actively considers feedback from stakeholders and incorporates necessary measures. Placement Committee plays a pivotal role in reviewing students' progression to higher studies and their success in placements. Overall, the institution demonstrates a Commitment to Holistic Student Development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

249

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.hchsc.edu.in/img/annual-reports/2022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hchsc.edu.in/img/aqac/Criteria 2.7.1.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.45

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.tn.gov.in/rails/active_storage/disk/eyJfcmFpbHMiOnsibWVzc2FnZSI6IkJBaDdDRG9JYTJWNVNTWRZMjlUUVVVMFZGSXllWFJTUkRjNFYxZFhXGxYZUhoVUJqb0dSVlE2RUdScGMzQnZjjMmwwYVc5dVNTSkJhVzVVVc1bE95Qm1hV3hsYm1GdFpUUMGlXVk5HTWpFeU1pNXdaRllpT3lCbWFXXeGxibUZtZQ==–b75c17a6ac63e0797d5c3c1b4549ea8000a5729a/YSF2122.pdf?content_type=application%2Fpdf&disposition=inline%3B+filename%3D%22YSF2122.pdf%22%3B+filename%2A%3DUTF-8%27%27YSF2122.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a conducive environment for the promotion of innovation and incubation.The startup was initiated by the students for the latest innovations.In order to promote

innovation among students, the institution is organizing a Young Innovator Award Contest.Financial assistance and cash prizes are offered to students who come up with the most innovative ideas.All necessary amenities are provided, and students are encouraged to gain hands-on experience and better industrial exposure through guidance.

The awareness meets, workshops, seminars and guest lectures on Entrepreneurship, Research Methodology and IPR are organized. Opportunities are provided to the faculties, scholars and students to directly interact with outstanding experts excelling in their field.The local entrepreneurs are invited to address the students.The management provides necessary financial support to the faculties to promote paper publications, books, chapters and patents.

The objective of the Crossian Mastery Hub(Incubation Centre) is to facilitate students to convert their Ideas into Innovations.Financial support is available from the institution to foster the development of student entrepreneurship for their startup aimed at pioneering innovations.

Nine scholars under four guides are doing their research work under the supervisors of the institution. The research centre boasts an ample size with a reading room and internet facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hchsc.edu.in/img/committee/EDC.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://www.hchsc.edu.in/research-committee-years
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution consistently fosters a strong connection with the local community by actively engaging in extension activities across its various departments.Through initiatives such as NSS, YRC, and UBA, the college conducts a range of outreach efforts aimed at sensitizing students to community needs and reinforcing their role as responsible citizens.

The NSS organizes a comprehensive seven-day camp in an adopted village, where a multitude of activities are executed to address pressing social issues.Beyond the NSS, the UBA and YRC units, individual departments within the college actively shoulder the responsibility of molding students into socially conscious individuals. They achieve this by implementing diverse programmes focused on environmental awareness, personal health and hygiene, diet awareness, road safety, tree plantation, plastic eradication, observing No Vehicle Day, organizing visits to orphanages, providing support to the homeless, promoting voters' awareness, conducting blood group detection, health check-up camps, blood donation camps and dental check-up camps.These multifaceted activities have proven to have a positive impact on students, contributing to the development of strong student-community relationships, honing leadership skills, and boosting self-confidence. Moreover, these initiatives play a pivotal role in unveiling the hidden facets of students' personalities, fostering a sense of community awareness and responsibility among them.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/committee
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

547

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

32

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms Facilities:

- **College has 24 classrooms and 7 ICT-enabled halls equipped with LCD/Smartboards**
- **One Seminar Hall A/C, Audio & visual conferencing room, one open auditorium and two closed auditoriums with a seating capacity of 400 numbers**

Laboratory Facilities:

The college has 8 laboratories for UG and PG with necessary equipment facilities for research.

- **Biochemistry lab**

- **Food Science and Nutrition lab**
- **Family Resource Management lab**
- **Human Development Lab (Kinder Garten class)**
- **Fashion Designing lab**
- **Computer Science lab**
- **Psychology Lab**
- **Language lab**

Computer Facilities:

- **There are 52 computers available for academic purposes.**
- **High bandwidth Wi-Fi connection is provided.**

Other Facilities:

01-02-2024 05:31:50

- **Separate rooms are provided to IQAC, NSS, Sports and Hub**
- **Exclusive examination wing for conducting university examinations**
- **One 25 KVA generators to provide uninterrupted power supply.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hchsc.edu.in/images

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution offers well-equipped facilities for cultural activities, sports, and yoga. Inside the college premises, there is an open-air auditorium designated for hosting all cultural events.

A dedicated cultural committee is in place to inspire students to actively engage in various inter-collegiate and intra-collegiate competitions. To preserve traditional culture, the "Crossian Kalaikuzhu" has been established, providing training to volunteers in activities such as Parai, Silambattam, and Oyilattam.

The college boasts ample space for sports activities and yoga, including fully equipped Kho-Kho and Volleyball courts. Special coaching is provided for Hockey, and both the college and hostel are equipped with indoor game facilities.

An annual Sports Meet is organized, motivating students to participate not only in college-level competitions but also in university-level sports tournaments. For the convenience of sports enthusiasts, a separate sports room is available. Additionally, students are encouraged to take part in regular yoga practices conducted on the college campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hchsc.edu.in/images

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hchsc.edu.in/gallery-images?APIKEY=3106a76-b39e42d8bf553106-13520
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.74

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Situated on the second floor of the main campus, the library spans a total area of 1477.67 sq.ft, offering seating for 40 individuals and housing a collection of 5682 books. Since 2012, the library has been utilizing a fully automated in-house developed Library Management Software version 2.0, with complete automation achieved in 2017. This software, known as "Library Management Software version 2.0," facilitates resource searches within the library.

The library features an Online Public Access Catalogue (OPAC) for convenient book searches. Additionally, an Advisory Committee oversees library affairs, with the Principal serving as the head, the Chief Librarian, Assistant Librarian and a designated Convener. The primary responsibilities of this committee include:

- Maintaining and enhancing library resources for optimal utilization
- Improving facilities to cultivate a student-friendly learning environment
- The intents, procurement and management of books and other reading materials for the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.hchsc.edu.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

81

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has seamlessly integrated state-of-the-art IT methods for academic, administrative, and admission processes, enhancing efficiency and transparency. A total of 52 computers are connected to the network, accessible to staff and students throughout working hours. The high bandwidth (?50 MBPS) Wi-Fi network ensures internet access for all, fostering seamless collaboration and information sharing.

Each department is equipped with a computer with a Wi-Fi network and a printer, facilitating teachers in preparing computer-aided teaching aids. These aids, counting PowerPoint presentations and e-materials, are compiled into CDs and stored in the library. The institution subscribes to e-books and e-journals through INFLIBNET-NLIST. Additionally, there are three smart boards for interactive teaching.

Regular updates of licensed software and antivirus protection are applied to the computers. Biometric machines are utilized for recording the attendance of both teaching and non-teaching staff. To maintain discipline and ensure safety, CCTV surveillance systems are installed across the campus. This comprehensive

integration of technology enhances various aspects of the institution's functioning.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.hchsc.edu.in/img/aqac/4.4.2.pdf

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	[View File]()
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File]()
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.46

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined systems/procedures for maintaining and using the resources optimally.

Library:In the event of irrecoverable loss, the cost of books is reimbursed. Annual maintenance involves sorting books and magazines for the purpose of binding.

Campus and sports complex:Regular maintenance practices include periodical cleaning and as-needed whitewashing of buildings. At the commencement of each academic year, the institution procures sports equipment to meet ideal standards. The existing sports equipment is well-maintained and undergoes regular servicing.

Classrooms:Classroomsundergo daily cleaning to ensure a hygienic environment. During zero hours, these rooms are efficiently repurposed for activities such as Bank Coaching, Entrepreneurship Development Programmes (EDP), and skill courses under Government schemes.

Laboratory:Students are instructed to adhere to laboratory rules, which are prominently displayed within the lab. In the case of breakages, individuals may be subject to penalties, or a general breakage recovery system may be implemented at the conclusion of each academic year.

Playground:In order to conduct games, sports coaching playground is used.Playground is maintained neat and tidy to ensure a conducive environment for these activities.

Computers:Computers/accessories are procured on a need basis, and the facility is equipped with Wi-Fi.The maintenance of computers,printers,LCDs, and scanners follows an Annual Maintenance Contract(AMC) policy.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hchsc.edu.in/img/aqac/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

43

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hchsc.edu.in/committee
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

289

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

289

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Active involvement in committees, clubs, cells, associations, and other academic events is crucial for the personality development and future success of students. This involvement not only hones their decision-making skills but also fosters a broader perspective of analysis and understanding. The institution provides an expansive platform for students to engage in various administrative and cultural bodies within the college. Extracurricular activities extend beyond conventional classroom learning, offering opportunities for personal growth, skill development, and a comprehensive education. They play a key role in shaping well-rounded individuals, equipped to tackle the challenges of life beyond academic settings.

Eligible student candidates nominate themselves, and a transparent Students' Union Election is conducted through online voting to select Student Union Members. Within various clubs, cells and committees, students are elected to contribute to decision-making processes, organize events and maintain a positive atmosphere in the college.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/student-council
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

179

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college maintains a registered Alumni association that consistently organizes its annual meetings and regular gatherings, aiming to strengthen connections with former students and broaden opportunities for current students to seek support and inspiration from their predecessors. The Alumni network serves as a valuable platform, fostering enhanced opportunities for the growth and holistic development of students through interactive sessions and activities held throughout the year.

Moreover, each department organizes department-level alumni gatherings, promoting more effective interaction between current students and alumni. These events witness enthusiastic participation from students, and alumni speakers contribute their expertise to key development areas such as soft skill development, participation in Students Induction Programmes, Department Certificate Courses, guest lecture, career growth and opportunities, as well as the management of stress and anxiety.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/img/report/Alumini-Report-22-23.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution,guided by a governing body, meticulously aligns its programmes with a mission and vision that embody a steadfast commitment to excellence. The key figures in this body include Provincial, Mother Superior, Secretary/Principal, Vice Principal, University Nominee, Management representatives, Teaching and Non-Teaching Staff. This collective plays a pivotal role in approving plans, research policies, academic proposals and vacancies.

The IQAC serves as a guiding force to ensure the enduring quality of academic and administrative policies. It prioritizes the strengthening of research policies and actively encourages staff and students to participate in conferences, seminars, industrial visits, and internship training programmes.

Aligned with commitment to student development, the college has established various clubs, committees, and associations. Skill development courses enhance employability, and the Crossian Hub provides a platform for entrepreneurship development. Upholding the values of UBA, the institution actively contributes to upliftment of rural communities. The EDII focuses on fostering an entrepreneurial spirit and skill development.

Moreover, the institution addresses students' holistic needs by providing free meals to economically disadvantaged students.

Every Friday, teachers dedicate time to mentor students in moral science classes, creating a nurturing learning environment. This multifaceted approach exemplifies our institution's unwavering commitment to excellence, equity, and community impact.

File Description	Documents
Paste link for additional information	https://www.hchsc.edu.in/about
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college boasts a robust and inclusive democratic management system, empowering active decision-making with full financial autonomy.Each department meticulously formulates an annual Action Plan to address current needs and objectives for growth.Proposals are presented by the principal to the governing body, convening annually to review policies, strategies, budgets and future plans. Delegating responsibilities to coordinators, the principal ensures a dynamic array of curricular and extracurricular activities, involving all students in clubs, committees, and associations.

The Students Union Council assumes a pivotal role in campus activities,while departmental collaborations with industry and institutional partners enhance the college's reach. Notably,the Department of Commerce has expanded its research initiatives, yielding publications.The Departments of Science, Arts and Commerce foster interdisciplinary dialogue through workshops, seminars, conferences and skill training programs.The introduction of the B.Sc Psychology program aligns with the institution's strategic plan, marking a significant milestone.

Experienced faculty recruitment ensures the delivery of high-quality education.Hostel facilities have been upgraded to meet on-campus housing demands.Committees, clubs and associations function as academic enrichment bodies,organizing guest lectures, rallies and awareness programs to expose students to diverse social and environmental perspectives. The Eco Club actively contributes to the institution's sustainability goals, exemplifying a holistic and forward-thinking approach.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the vision and mission, the institution has formulated a strategic plan to address itsperspectives in consultation withIQAC and approved by the Governing Body,ensures theparticipation and collaboration of all stakeholders. The annual plans of the institution follow the strategic plan for the given period.The action plans of all Departments, Clubs and Committees ensure optimal use of resources, upgrade of teaching and learning infrastructure, enhancementof wellness on campus.This has led to the realization of the institution's objectives through the expansion of its academic programmes including the introduction of B.Sc Psychology in 2022-23 and Certificate-courses. Students have also received training in Tamil folk dances and Silambam fostering the spirit of Tamil culture.The institution's commitment to inclusivity extends to various welfare measures, including scholarships and freeships for single-parent/Below Poverty Line families,free meals(Food Bank) for underfed students, and a classroom Book Bank for easy access to educational resources.

Faculty members actively pursuing Ph.D. are provided with seed money to encourage and support their ongoing commitment to continuous learning. Additionally, a financial incentive is extended for book publications, acknowledging and appreciating the intellectual contributions made by the staff.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.hchsc.edu.in/img/aqac/6.2.1.Strategic-Plan&Deployment.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well-structured governance system with the Governing Body being the highest decision-making authority.They regularly convene meetings to evaluate the overall performance of the institution.The Principal along with the Staff Council members and Administrative Staff, oversees the day-to-day operations.The IQAC, academic departments, administrative department,Staff Council and Student Council provide policy inputs to the Principal,who takes policies for approval from the Governing Body.Once approved,the policies form the basis of all rules and procedures in the institution.

The Staff Council holds meetings at least twice a month to plan and implement academic programs,administration,curricular,co-curricular and extracurricular activities.The IQAC works towards enhancing quality and monitors its internal quality.Student Council and Quality Circle meetings are held regularly to address student-related issues.

A selection committee, featuring the Principal,Vice Principal,Heads of the Departments, Subject Experts, Management representative and University Nominee,recommends eligible candidates, and the Governing Body approves their recruitment.All procedures related to promotions and appraisals are adequately explained to staff members at the time of their recruitment.Regular discussions on salary revision and fringe benefits are also part of these deliberations to ensure the well-being and satisfaction of the staff.The service rules are clearly stated to all staff members to ensure transparency and fairness.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.hchsc.edu.in/img/aqac/6.2.2-Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and | C. Any 2 of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

- **The Employees' Provident Fund (EPF) is a mandatory benefit provided by the institution to all employees, and the appropriate amount is contributed to each employee's account with the Employees' State Insurance (ESI) Corporation.**
- **Children of staff members are avail fee concession at Holy Cross Home Science Matriculation School and Institution.**
- **As per the regulations, faculty members are allowed to take on-duty leave to participate in various academic activities such as orientation programmes, refresher courses, workshops, seminars, conferences, Board of Studies, paper valuation, senate and SCAA meetings.**
- **Supporting Funds for attending Seminars /Conferences**
- **Organising orientation programmes twice a year to develop ability and instil professionalism and ethics**
- **Seed Money for Staff pursuing PhD**
- **Financial support is provided for the publication of books by Staff**
- **Deputation of Staff to attend FDPs and conduct training programmes to develop competence.**
- **Salaries are disbursed promptly, and allowances are reimbursed expeditiously.**
- **All the non-doctoral teaching faculties are encouraged to enrol for Ph.D.**

Non- Teaching

- **Employees' Provident Fund**
- **Employees' State Insurance Corporation**
- **Fee concession and admission for their wards in our Children Delight Home (Pre -KG), Holy Cross Home Science Matriculation School and institution for the wards of employees.**

File Description	Documents
Paste link for additional information	https://unifiedportal-epfo.epfindia.gov.in/publicPortal/no-auth/misReport/home/loadEstSearchHome#
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To enhance the overall organizational performance, a good performance management system facilitates the development of individuals and teams towards the accomplishment of the organizational mission and vision. The Institute follows an

appraisal scheme to efficiently manage the organization through an effective performance management system.

The Institution conducts an online survey to measure student satisfaction with mentoring, teaching, and learning processes. The compiled results are posted on the institution's website.

The IQAC collects students' feedback of all the faculties and subjects taught by them in both the odd and even semesters of every year. The appraisal of teachers considers various factors such as use of different teaching techniques, expertise, coverage of syllabus and clarity of explanation. After evaluation, the feedback is submitted to the Head of the Institution for further action.

As part of their annual performance evaluation, each teacher must complete a self-appraisal form that outlines their progress in curricular, co-curricular, extracurricular, and research activities. The evaluation process considers various factors, such as innovative teaching methods, participation in club, cell, committee work, and contributions to the institution's administrative structure. The self-appraisal form is reviewed by the Principal and the IQAC, followed by regular performance review meetings conducted by the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a comprehensive financial audit system in place, including both internal and external audits. Regular internal and statutory audits are conducted throughout the year to ensure the accuracy and transparency of the institutional accounts. The Holy Cross Provincialate, Madurai's Bursar, who represents the Congregation overseeing the institution, carries out internal audits periodically during the financial year. At the end of the financial year, an approved chartered accountant firm (Mr.Sami and Mr.Rajhu, Chartered Accountants, Trichy)

conducts the external audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has implemented various quality enhancement activities with its ability to mobilize funds and utilize resources with integrity in its functioning since its inception.

Mobilization of Grants:The institution efficiently secures funds from the Management and student fees, employing a suitable and viable system for mobilizing grants.

Utilization of Fund:The grants received from the aforementioned sources are utilized to enhance the institution's infrastructure. The management allocates a specific fund for providing scholarships to underprivileged students. The collected funds are utilized to provide welfare measures for both teaching and non-teaching staff every year.

The institution has a Planning Board comprised of management members who are responsible for planning, implementing and supervising fund-raising activities. The Board assesses and

approves the construction of permanent structures and infrastructure development on campus. Each year, a budget is prepared considering the requirements of each department, office, and committee andpresented to Governing Body for approval. The utilization of budgeted amounts is closely monitored and regularly audited. The institution ensures a transparent and well-planned financial management system to mobilize and manage funds/grants received for the activities described below

- Infrastructure development
- Student Welfare and Academic Support
- Salary Component, Staff Professional Development and Staff Welfare
- Extension and Outreach Programmes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

Supervising the Teaching-Learning Process: The IQAC gives suggestions for making the teaching-learning process more participative by adopting various methods. The faculties are encouraged to use ICT enabled tools and to employ other teaching methods in the class-room teaching. The faculties are given all sorts of cooperation in arranging educational tours, site visits etc. The departments arrange visits to nearby industries, companies and other organisations relating to their discipline.

Encouraging research atmosphere in the institution: The IQAC encourages the faculties to do research works in their subjects. The faculties are asked to enrol themselves for the Ph.D. degrees. The faculties are felicitated when they receive Ph.D. degree. The faculties are asked to attend seminars, conferences, workshops, Faculty Development Programs etc. and to present papers. Duty leaves for the same are granted by the institution. The faculties are also encouraged to write books, chapter(s) in a

book, and publish research papers in University approved journals.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC aligns with accreditation norms and oversees quality assurance activities within the institution. The institution aligns its academic calendar with the university, ensuring sufficient time for teaching and various events, including seminars, workshops, internships, industrial visits, FDPs, and departmental schedules. This meticulous planning contributes to a well-balanced academic year, and the success of each semester is dependent on well-structured course plans crafted by the esteemed faculty.

After the semester results, the respective heads submit the analysis to the Principal for a thorough analysis of students' performance. In cases of unsatisfactory performance, the institution takes proactive measures to identify the reasons. Subsequently, the institution counsels the relevant faculty members, emphasizing the improvement of teaching methods to address the identified issues.

The IQAC places a strong emphasis on MoU to enhance internship opportunities, research initiatives, and student placements. The institution has established MoUs with diverse industries, providing students with opportunities for project work, internships, and training in emerging technologies, thereby enhancing industry preparedness.

The Curriculum Delivery Register plays a crucial role in keeping track of the subjects covered during each class. The CDR is managed by student representative of the class, containing details such as course name, Faculty-in-charge, topic, and staff signature.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hchsc.edu.in/img/annual-reports/2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity involves ensuring fairness between women and men, often requiring strategies and measures to address historical and social disadvantages that hinder equal opportunities. The college, rooted in women empowerment, places significant emphasis on gender equality, rejecting the notion of gender disparity. Programmes organized during the Academic Year 2022-2023, such as Yoga Day on 21/06/2022, Voter's Day Awareness on 25/1/2023, International Women's Day on 08/03/2023, and Students Administration Day on 08/04/2023, aim to enrich gender equity and

eliminate gender disparities. The institution firmly believes that gender centralization contributes to the betterment of students and, consequently, society.

File Description	Documents
Annual gender sensitization action plan	https://www.hchsc.edu.in/img/Academic_Calendar/Academics-Academic-Calendar-22-23.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hchsc.edu.in/img/women-cell/Women's_Cell_2022-2023.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Environmental Consciousness:

- **It is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus.**
- **Plastic Free Campus.**
- **Herbal Plants are grown inside the campus.**
- **Avoidance of Paper Communication and Marching towards digital and online accounting.**
- **Rain water harvesting is practiced inside the campus;**
- **The smallest creatures can create something remarkable on the basis of this concept Handmade artificial bird nests are built inside the campus for eco conscious ambiance.**

Waste Management

- **Solid waste is segregated and sorted and disposed to the municipality collection.**
- **Vermi-compost is practiced.**
- **Closed drainage system is followed for the Eco-friendly environment.**
- **Waste Containers were placed in all classrooms;**
- **Institution ensure that steps will be followed for the recycle and reuse the generated waste in a proper manner.**

Liquid Waste management:

Appropriate handling of liquid waste management is maintained in-order to have healthy environment inside the campus. Waste water is used for gardening.

E-waste management:

The process involves the collection, transportation, recycling, and disposal of electronic waste in an environmentally-friendly manner.The repurchase option is utilized to upgrade technology as opposed to buying a new computer.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display	B. Any 3 of the above

boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Different sports and cultural activities organized inside the college promote harmony towards eachother. Commemorative days like Women's day, Yoga day, along with many festivals like Pongal, Christmas are celebrated in the college. Efforts of the institution to promote tolerance and harmony are:

- **The institution welcomes academics and students from all backgrounds and treats them equally.**
- **Morning assembly is an integral part of our college's schedule. Our college conducts morning assemblies which include prayers, information of latest happenings, inspiring thoughts, speech, from the Holy Books of all religions national anthem, etc.**
- **Moral values and character development are in the schedule of our institution. Moral science classes are conducted on every Friday to inculcate moral values in the students.**
- **Extension activities are carried out by the entire department to instill social responsibility and a sense of duty, among students.**
- **NSS activities are conducted to provide student volunteers to grow individually and also as a group. It provides unique opportunities to the students for group living,**

- collective experience sharing and constant interaction with community.
- **Days of National importance such as Republic Day, Independence Day are celebrated to encourage patriotic spirit and to develop young adults as socially responsible citizens.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **At Holy Cross Home Science College, we believe in providing holistic learning in the field of education through curricular, co-curricular, and extension activities.**
- **Many of the subjects inculcate the values of being a moralistic and responsible citizen, e.g., one institute-level elective paper. Indian literature in English promotes the knowledge, sufferings, and struggles of Indian people and highlights the essence of patriotism among the students. Another core subject, business law, promotes industrial ethics, legal rights, and business values, which prepares them to be future entrepreneurs. Also, another subject, Green Literature and Environment and Literature, highlights the importance of the eco-system and gives students insight into global environmental concerns and others.**
- **Seminars, workshops, and other activities are conducted on important days to promote gender equality and women's empowerment among the students. The college celebrates International Yoga Day in the assembly and encourages all students and staff to take part in yoga activities.**
- **The Anti-Ragging Cell and Anti-Drug Cell instil in the students the responsibility of being responsible citizens.**
- **The Human Rights Cell and Consumer Club also organize guest lectures and awareness programs to enlighten the students on various rights and values.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hchsc.edu.in/clubs-and-associations
Any other relevant information	https://www.hchsc.edu.in/committee

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic Day on 26th January every year, commemorating the adoption of Indian constitution.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students toremember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.

Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year.

International Yoga day is celebrated on 21st June every year. The Yoga Instructor organizes the yoga camp and a speech is conducted.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

Religious festivals like Diwali, Christmas, Pongal are celebrated every year to bring students together and make them more friendly and happy

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – I

Title : Crossian Eco drive- Go Green

Objectives : To make students eco-conscious,and eco-concerns

The context:

An Awareness about the proper segregation of waste. Many saplings are planted in our campus.

The practice:

- We took an initiative in cleaning up the parts of Thoothukudi like Muthunagar Beach and Buckle Canal and 'Waste Sorting Awareness Program' in college premises.
- The Rotaract Club staged a Rally and Cycle Rally on Environmental Protection.

Evidence :

- The students also set an example for society by keeping the surroundings and environment cleaner and greener.

Problem encountered:

- Initially, it was challenging for the students to work together with the public because the public was unaware of the importance of a clean environment.

Resources: Institution Resources

Best Practice – II

Title : Reuse of Printed Papers

Objectives :

- To cultivate the minimum use of papers.

The Context:Use limited papers as well as reuse them for daily use.

Practice:

Instructed to use minimum paper. Many one sided papers or faulty printed papers are used by the staff and office staff for day to day writings.

Evidence of success:

We pass eco conscious inclination to the current generation.

Problem encountered:Implementation is hard.

Resources:Institution Resources

File Description	Documents
Best practices in the Institutional website	https://www.hchsc.edu.in/img/best-practice-report/bestpractice-22to23.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctive features of the institution are to create self-sufficient and liberated young women, with traditional cultural values and integrity, who will be instruments of social change in their families and society. The college puts it prime focus on the intellectual, physical, social and spiritual wellbeing of the students, to frame them as intellectually responsible, socially committed, morally upright and spiritually aimed. The college follows well designed plan for teaching, Peer teaching and cross-teaching. Departments are equipped with LCD projectors. Syllabus based Interactive Sessions, Group study; Group discussions etc. are conducted to encourage learning. Adequate support is provided for the average and below average students to scale academic heights. Special classes are conducted for slow learners. Meritorious students are encouraged with awards. Regular and periodic counseling, remedial classes, mentoring, career guidance etc. are provided. National seminars, invited talks are provided for the students to excel in their academics. Add on and Certificate courses are conducted for the students to enable them to acquire additional knowledge and skills in different spheres of study. Regular sports training is given to students such as basketball, Shuttle, throw ball and volley ball.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The future objectives of our institution are focused on overall development of the institution's environment. This includes

aiming for higher student, faculty, and intellectual output quality.

- To extend eco friendly environment and sustain eco consciousness in all activities.
- To Plant more trees and plants for the greenery and beautification of campus.
- To introduce new vocational courses.
- To enhance academic excellence.
- To encourage online courses.
- To make efforts for financial support from various govt. and non govt. funding agencies for the betterment of academic, research and physical facilities in the institution.
- To develop skills of the students by inculcating core values among them
- To enhance infrastructural facilities
- To enhance library infrastructure and purchase recent subjects related books, e-books, journals, e-journals and magazines.
- To provide more sports opportunities for students
- To buy more computers , smart classrooms and CCTV cameras.
- To encourage staff and students for research activities
- To increase the no. of solar lights, rain harvesting capacity and vermi composite pits to make the campus eco friendly.
- To sign MOUs with various agencies.
- To organize inter college sports competitions.
- To organize inter collegiate cultural events in college campus.
- To enhance entrepreneurship through by active Crossian Mastery Hub