Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**HOLY CROSS HOME SCIENCE COLLEGE**
Name of the head of the Institution	**Rev.Dr.Sr.Mary Gilda**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04612328295**
Mobile no.	**9486011639**
Registered Email	**hchsc@rediffmail.com**
Alternate Email	**hchsc@gmail.com**
Address	**52,New Colony, Thoothukudi**
City/Town	**Thoothukudi**
State/UT	**Tamil Nadu**
Pincode	**628003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mrs.C.Sathyalakshmi**
Phone no/Alternate Phone no.	**04612331849**
Mobile no.	**9442759144**
Registered Email	**sathyalakshmimurugan@gmail.com**
Alternate Email	**hchsc@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://hchsc.com/holy/entry/PDF/aqar_report_2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.hchsc.com/pdf/calendar-19-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.33**	**2009**	**13-Jun-2009**	**14-Jun-2014**
2	**B**	**2.41**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**01-Jul-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Leadership Training	**05-Feb-2020** **1**	**32**

E-Resource Development	13-Oct-2019 1	23
E-Resource Development	12-Dec-2019 1	19
Hands on Training in MS-Excel	10-Oct-2019 2	16
Hands on Training in MS-Excel	09-Oct-2019 2	16
Interpersonal & Communicative Skills	04-Oct-2019 2	11
Intellectual Property Rights	25-Jul-2019 2	40
The Lead to be Led	13-Jun-2019 2	42
The Lead to be Led	13-Jun-2019 3	42
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Food Science & Nutrition	Student Project	TNSCST	2020 90	7500
Food Science & Nutrition	Student Project	TNSCST	2020 90	7500
Dr.Sr.M.S.Rubha	Travel Grant	UGC	2020 10	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Motivated to publish books

Encouraged to be a reviewer in journals

Applied projects for funding agencies by students

Applied for travel grant and project by faculties

Introduced certificate and diploma courses by the college

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Submission of AQAR	Submitted for the year 2018-2019
News Letter	Twice Per Year
Periodical Academic Audit	Internal & External Audit : One per year
Organization of a one day inter and intra institutional seminar on quality related theme and promotion of quality circles	IQAC – 9 International Seminar : 2 ; National Seminar - 1; Intercollegiate Competition : 1
Faculty & Student participation in seminars / conferences and symposia	Faculties Participation : 335 ; Students Participation : 71
Encouraging faculty for more number of publication in journal.	Publication by faculties : 19
Skill Development Courses	On Saturdays, the students gained training on the various Skill Development Courses organised by the institution.
Certificate and Diploma Courses	Each Student was given an opportunity to study two courses during the academic year.
Collection and analysis of feedback from all stakeholders on quality related institutional processes	Online feedback about staff, curriculum, library and infrastructure from outgoing students.
Maintenance of Curriculum Delivery Register	Involvement of Students in Curriculum.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	22-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The institution has a partial Management Information System. This automation involves office and library automation Office automation software have modules for students – Students admission, Students admission process, Students data entry, Application issue master, Search master, Application form master – UG PG, Registration master, Identity card master, Students individual data card, Conduct certificate master, Course certificate master, Transfer certificate master and Attendance module. Library automation software have modules like Author master, Publisher and supplier, Book entry, Book lost/damage entry, OPAC. Functions of the finance and accounts are maintained using Finsoft. It has modules including Collection, Outstanding, Accounts, Notices, Deposits, Trial Balance, Profit and Loss Account and Balance sheet.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Each Department in our college develop the action plan for the beginning of the academic year to implement curriculum delivery effectively. The following steps were carried out for curriculum delivery and documentation: (i) Departmental Meetings: Curriculum delivery is planned by organizing regular Departmental meetings. These meetings provide a platform to discuss the course contents,

work load and prepare the time table for delivering the content. (ii) Departmental Academic Calendars: Departmental academic calendars have helped the departments to plan and implement the departmental activities. Each department has its own academic calendar which is in synchronization with the institutional academic calendar. (iii) Assessment of workload: The tentative workload for the next semester is sought at the end of every semester. This has helped the administration to assess the requirement of teaching and non-teaching staff. (iv) Subject Distribution: On the basis of the workload and discussions held in the departmental meetings, the subjects are distributed for teaching. Rotation of subjects is based on the teaching experience of the faculty once in three years. (v) Time Table: The time table is scrutinized at the institutional level. The departmental time- table is finalized by Head of the respective departments and is then submitted to the Principal. (vi) Course Plan: The course plan is prepared by the concerned faculty and the plan is checked by the Principal of the college and Head of the Department at the beginning of each semester. This course plan helps the faculty to plan the curriculum delivery in time. (vii) Session Plan: The Session Plan provides the information about the implementation of course plan.It also reflects the use of various teaching methods such as ICT, group discussions and experiential teaching. This is verified by the Head of the Department and the Vice-Principal at the end of every week. (viii) Curriculum Delivery Register: This provides information about the daily delivery of the curriculum to the students. The class representative records the topic covered every day. This is verified by the HOD and the staff handling the particular subject. (ix) Monitoring by IQAC: The Internal Quality Assurance Cell monitors the overall process through collection of course plan, feedback from students and conducting regular Academic Audits. IQAC follows PDCA(plan–do–check–act) approach to make sure that the shortcomings are identified and rectified.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepre urship	Skill Development
Basic Computer	Nil	18/06/2019	60	To undertake Co mputerizatio n in office works.	Ensure Basic Computer Skills
Web Designing	Nil	18/06/2019	60	To Improve the programming skills in PHP	Web Page Designing
Basic Grammar and Communicatio n Skills	Nil	18/06/2019	60	To enhance Communicativ e skill	Ensure Com municative Skill
Foreign Language and Hindi	Nil	18/06/2019	60	To support career	Learning New Language
Baking and Confectionar y	Nil	18/06/2019	60	Employabil ity and entr epreneurship	To Enhance Entrepreneur ship Skill
Aari Work	Nil	18/06/2019	60	Employabil ity and entr	To Enhance Entrepreneur

					epreneurship	ship Skill
Tally 9.0	Nil	18/06/2019	60	Employability and entr epreneurship	Ensure Accounting skill
Page Maker Photoshop	Nil	18/06/2019	60	Employability and entr epreneurship	To Impart Designing Skill
Soft Skills	Nil	06/01/2020	60	Employability and entr epreneurship	To build effective team work and group co mmunication
Personal Hygiene and Sanitation	Nil	06/01/2020	60	Employability and entr epreneurship	To impart knowledge about Principles of hygiene and sanitations in food
Nutriment Status	Nil	06/01/2020	60	Employability and entr epreneurship	Future leaders in bringing around healthy society
Ms Office	Nil	06/01/2020	60	Employability and entr epreneurship	Modern work place training.
Nil	Advanced Tally 9.0	06/01/2020	60	Employability and entr epreneurship	Create awareness in professional arena
Fashion Illustration	Nil	06/01/2020	60	Employability and entr epreneurship	To enhance creative expression, drawing techniques
Nil	Fancy Jewelry Making	06/01/2020	60	Employability and entr epreneurship	To Enhance Entrepreneur ship Skill
European Classics	Nil	06/01/2020	60	Employability and entr epreneurship	For more i nformation's about classics and European identity.
French II	Nil	06/01/2020	60	Employability and entr epreneurship	Learning New Language

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Ph.D in Commerce	23/03/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	617	44

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Mehandi	03/08/2019	144
Embroidery	03/08/2019	18
Corel Draw	03/08/2019	126
Nail Art	03/08/2019	80
Painting	03/08/2019	12
Bouquet Making	07/09/2019	10
Folk Dance	07/09/2019	9
Aari Work	07/09/2019	12
Toy Making	07/09/2019	30
Photoshop	07/09/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	80
BSc	Computer Science	22
BSc	Food Science And Nutrition	26
BSc	Fashion Designing and Apparel Making	1
MA	English Literature	14
MCom	Commerce	34
MSc	Dietetics and Food Management	14
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Curriculum feedback is obtained Online through a well structured Questionnaire from Students, Teachers, Employers, Alumni and Parents annually. The feedback collected is analyzed statistically and data is compiled. The feedback regarding the curriculum is taken from final year students which are analyzed at departmental level. On the basis of their suggestions, to enrich the curriculum delivery, various certificate and MOOC courses, seminars, workshops, guest lectures, lecture series, are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field /Industrial visits to bridge the gap between academic and industry. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Teachers' feedback regarding the curriculum too is taken and analyzed at Departmental level. It is compiled and communicated to the BOS members and syllabus revision committee members of the University by mail or during meetings. Feedback from Parents are collected every year personally in Parents Teachers meetings and also online. Data collected is analyzed and compiled at Institution level and necessary suggestions are deliberated. Alumni feedback collected facilitates in industry interaction/visits and guest lectures by industry experts. Interactions with eminent alumni members are arranged on regular basis. This has increased our students' awareness and helped to bridge the gap between campus to corporate. Another suggestion from alumni was to increase student involvement in learning by having more students' presentations/ seminar. Both these areas are now part of all department activities. In the year 2019 -2020,all the Departments organized guest lectures and workshops on career guidance and counseling by eminent alumnae to give practical exposure to students and help them in their career planning. Feedback from industry regarding curriculum is taken from the companies that visit our college for placement and suggestions given are deliberated. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study. It thereby improves the quality of students learning experiences and also gives the Institution a 360 degree view point in the overall improvement for their curriculum planning and delivery as per the expectations of the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Food Science and Nutrition	48	87	37
BSc	Fashion Designing	48	51	28
BSc	Computer Science	48	77	32

BA	English	64	116	40
BCom	Commerce(Batch I)	64	88	48
BCom	Commerce(Batch II)	64	80	34
MSc	Dietetics and Food Management	25	15	8
MA	English	30	18	9
MCom	Commerce	30	27	17
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	568	74	30	Nill	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
39	39	5	6	1	4
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every teacher is allotted with 15-20 students studying in the various classes of the institution. The mentor is a Trusted Guide to contribute to all round development of the student. The attendance and performance of allotted students is being regularly monitored. Ward mentor (programme) day is celebrated once a year, to deepen relationship with each other. Moral science classes are conducted in first hour of every Friday. Each staff member is assigned with a group of students to exhort moral and ethical values. The new entrants are enrolled to the senior faculties so that they are moulded spiritually and mentally. The mentor motivated the students though their life experiences, stories, videos to build an optimistic behaviour and positive thinking in the young minds. At the end of the academic year, moral science tests are conducted and the best performer is awarded in the college day celebrations. The students enjoy these classes and share their views, ideas, problems with the mentor by meeting their ward at least once in a month. This helps to contribute a fruitful citizen to the society. The psycho-social needs of the student community are specifically met through the college counselling unit which consists of student coordinator and a counsellor. Mentors meet their wards at least three times a semester for academic and personal guidance. The meetings are recorded in the mentor record. The students are also free to approach the staff members at any time. Students, who need special attention in terms of monetary help or emotional/ academic/ personal support, are assisted according to their needs. Life Skill Programme is conducted for outgoing students by inviting experts in the field.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio

institution		
642	39	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	38	Nill	1	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Sr. M.S. Rubha	Associate Professor	Best Research Paper
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	1513	April 2020	29/09/2020	12/10/2020
BSc	1513	Nov 2019	04/12/2019	23/12/2019
BSc	1511	April 2020	29/09/2020	12/10/2020
BSc	1511	Nov 2019	04/12/2019	23/12/2019
BSc	1506	April 2020	30/09/2020	12/10/2020
BSc	1506	Nov 2019	29/11/2019	23/12/2019
BCom	1301	April 2020	26/09/2020	12/10/2020
BCom	1301	Nov 2019	02/12/2019	23/12/2019
BA	1105	April 2020	26/09/2020	12/10/2020
BA	1105	Nov 2019	02/12/2019	23/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The University norms are strictly adhered in the case of Continuous Internal Assessment. .Absentees will be noted and supplementary examinations will be conducted for the students who could not appear for regular examination for valid reasons. Special care is given to the slow learners. These tests allow the teachers to continuously assess the students' progress, thereby in identifying slow and advanced learners. The institution has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation. The reforms are as follows: 1. Remedial measures are taken by conducting special classes to clarify doubts and re-explaining the critical topics. 2. Unit tests are conducted weekly 3. Question banks are provided for all subjects after the completion of the syllabus and

prepare the students for the semester exams. 4. Students are encouraged to solve previous years University Exam question papers. 5. Model exams are conducted prior to University Exams Suggestions 1. Students those who go out for YRC activities, Sports during college hours, internal exam timing is scheduled one hour later 2. Special permission is given for students who are in their family way to write their exams when they are able to 3. Permission is also granted for lactating mothers to write the exams in the preferred time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The annual academic calendar is prepared based on the university calendar by the Principal and distributed to the staff and students at the beginning of the academic year. The calendar provides important information about regular working dates, curricular co-curricular activities. It contains the details of various committee and its members. Academic calendar provides a tentative schedule incorporating various important events and activities planned during the academic year. This includes the Internals, Semester examinations, field visits, college annual foundation day, Students Day celebration, college fresher's day, social functions, student union elections, and graduation day in addition to the list of various important holidays during the year. It is prepared for the smooth conduct of the activities of the college. The given schedule in the calendar is followed throughout the academic year. The internal assessment test schedule is prepared and communicated to the students well in advance. The pattern, quality and correctness of the question paper prepared by faculty member for the internal assessment are verified by the head of the department. The institution ensures a transparent evaluation procedure for the internal examinations. The internal assessment marks are calculated by the course faculty. The marks obtained by the students in the three internals are uploaded periodically on the university web portal along with their attendance. The mark obtained by the students in these internal assessment tests are also maintained in a separate register by the individual departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.hchsc.com/program-outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2301	MCom	Commerce	17	17	100
2102	MA	English	7	7	100
2508	MSc	Dietetics and Food Management	16	16	100
1301	BCom	Commerce (Batch II)	47	47	100
1301	BCom	Commerce (Batch I)	44	44	100
1105	BA	English	39	39	100
1506	BSc	Computer	22	22	100

		Science			
1511	BSc	Fashion Designing	20	20	100
1513	BSc	Food Science and Nutrition	26	26	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hchsc.com/holy/entry/PDF/SSS-converted.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	90	TNSCST	Nill	Nill
Any Other (Specify)	90	TNSCST	Nill	Nill
		View File		

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Guest Lecture on Intellectual Property Right	IQAC	25/07/2019
International Conference On Intellectual Property and Entrepreneurship	Commerce	20/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Presenter Award	Dr.Sr.M.S.Rubha	World Research Forum	11/03/2020	International
		View File		

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Commerce	Mehandi	Management	Camphire Design	Basic	03/08/2019
Food Science Nutrition	Basics of Baking	Management	Baking	Basic	07/09/2019

English	Yoga and Fitness	Management	Stay Fit	Basic	01/01/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	13	5.08
International	Commerce	1	3.7
International	Computer Science	4	5.87
International	Food Science and Nutrition	1	5.81

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	17
Computer Science	4
English	5
Food Science and Nutrition	16

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	19	14	Nill	Nill
Attended/Seminars/Workshops	18	19	1	19
Resource persons	1	2	6	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on Yoga day	Sky trust	40	250
Blood Donation	Government Medical College, Thoothukudi	2	200
Blood Identification	Government Medical College, Thoothukudi	2	200
Awareness on Corona Dengue Virus	Government Medical College, Thoothukudi	2	15
Awareness on Novelle Corona Virus	Government Medical College, Thoothukudi	2	100
"Social Emergency Response Volunteers" – SERV	Indian Red Cross Society	2	10
Centenary Celebration of Indian Red Cross Society	Thoothukudi Collectorate	2	16
Beach Cleaning	Thoothukudi Municipal Corporation	2	60
May I Help You – Youth Red Cross	Thoothukudi Government Medical College	2	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Government	Sundharam Arulraj Hospital, Thoothukudi	Free Medical camp	2	30
Government	Department of Environment, Government of Tamil Nadu	Workshop on Plastic Free Tamil Nadu	2	2

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Exchange Programme	405	Self	1
Staff Exchange Programme	13	Self	1

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Designer	Sri Alagar malayan Textiles(P) Ltd, Natham	22/12/2019	24/12/2019	1
Internship	Designer	Celebrity Fashions Ltd,Chennai	03/06/2019	14/06/2019	2
Internship	Dietetics	AVM Hospital, Thoothukudi	16/12/2019	21/12/2019	5
Internship	Dietetics	Sundaram Arulraj Hospital, Thoothukudi	16/12/2019	21/12/2019	21
Internship	Accountant	Indian Shipping and Logistics	21/12/2019	28/12/2019	2

Internship	Accountant	Facility Pvt Ltd, Thoothukudi			
Internship	Accountant	Britto Seafoods Exports Pvt.Ltd	21/12/2019	28/12/2019	4
Internship Training	Accountant	Surface Sh ippingTransp ort System P t.Ltd,Thooth ukudi	21/12/2019	28/12/2019	3
Internship Training	Accountant	Freight AG(P) Ltd,	21/12/2019	28/12/2019	3
Internship Training	Accountant	Janaki traders, Thoothukudi	21/12/2019	28/12/2019	3
Internship Training	Web designing	Login Technique, Thoothukudi	25/11/2019	29/11/2019	22
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GST Academy of Excellence, Erode	09/08/2019	Conducting Workshop	250
AM3 Technologies, Thoothukudi	21/02/2020	Research activities	72
ESSDi Infotech Corporation, Tirupur	20/12/2019	Organising Hands on Training	43
Nila Sea Foods,Thoothukudi	23/07/2019	Internship Training	114
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	17

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management Software	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4762	1398902	332	40448	5094	1439350
Reference Books	957	139385	8	9174	965	148559
e-Books	164000	5900	7	1564	164007	7464
CD & Video	94	Nill	8	Nill	102	Nill
Journals	13	23870	8	21300	21	45170
e-Journals	6000	5900	Nill	Nill	6000	5900
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	516	10204	4	259	520	10463
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.S.M.D. Mathuravalli	Defence Mechanism in the Body	YouTube	04/02/2020
X.Della	Online Marketing	Icecream Screen Recorder	04/02/2020

Dr. I. Angeline Priya	The South Asian Literature	Viva Video	04/02/2020
Dr.N.N.Krishnaveni	Merging of Colors in VB	Icecream Screen Recorder	19/11/2019
R,Ame Rayan	K-Map Simplification	Icecream Screen Recorder	06/02/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	46	24	52	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	46	24	52	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9	1445796	1.5	1599100

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is having defined systems and procedures for maintaining and using the resources optimally. Library: User friendly library hours. We provide separate space for Students, staff and reference section. We offer books to students on discount from book publishers. Students take books during semester time to learn for their exams and return the books back to the library after reopening of the college. Prohibition of sub lending of library books and cards.Reimbursement of cost of books in case of irrecoverable loss Annual maintenance by sorting books/magazines for binding. We maintain the library with Insect proof and termite proof facility. We display the latest arrivals of books and Journals. Campus and sports complex: Fire extinguishers in the buildings/laboratories/office/library sports ground in pollution free atmosphere. 24x7 Power generators for college . The campus is free from Water, Noise, Soil and Air Pollution. Quarterly Web cleaning and need based white wash of buildings is in practice. Sufficient computers are available for the

students including noncomputer science students. Classrooms: Classes and laboratories are cleaned by housekeeping women. During working hours all class rooms are engaged for academic interactions.During zero hours the rooms are optimally used for Bank Coaching, EDP and for add oncourses. Laboratory : Our faculty members maintained Instruments and Equipments .Students undergone vital practical under the guidance of faculty. Strict laboratory discipline is followed and silence is being practiced. Breakages recovery shall be done by individual penalty or under general breakage recovery system. Playground: In order to conduct coaching and selection camps playground is properly usesd. We organize friendly matches. Other standard courts are also available .Recreational hall with indoor games is available for the inmates. Ideal sports goods are purchased in the beginning of every academic year. Play grounds are neat and tidy without weeds. It is maintained with the assistance of sports persons and NSS Volunteers. Computers: Computer and accessories are procured on need basis. Computers with Internet browsing facility is provided to all departments to access online teaching and learning resources. Computers in laboratories are used to practice online examinations and aptitude tests. Computers, Reprography machines, Copiers, Printers, LCD and Scanners are purchased and they are maintained with AMC policy.

https://www.hchsc.com/rules-and-regulations.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarship	76	271900
Financial Support from Other Sources			
a) National	Central Sector Scheme of Scholarships For College and University Students Post Matric Scholarship Schemes Minorities Cs	85	812450
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Student Induction Programme	20/06/2019	207	Self
Yoga Day	21/06/2019	636	Self
Hazards of Plastics to Environment	21/06/2019	47	NSS
Awareness Programme for Drug	26/06/2019	30	NSS

Abuse			
Language Lab	12/07/2019	642	Self
Student Mentoring	19/07/2019	642	Self
Swatch Bharat Abhiyan	25/07/2019	50	NSS and YRC
Awareness Programme on Human Rights Protection Act	02/08/2019	45	Human Rights Cell
Personal Counselling Orientation on Women Empowerment	05/08/2019	27	Self
Crossian Rainbow – Fine Arts Celebration	16/08/2019	622	Self

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Guidance Seminar and Expo	Nill	135	Nill	Nill
2019	TNPSC and Banking	72	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	1.Sundaram Arulraj Hospital, Thoothukudi. 2. Corona Care Center,	34	34

| | | | Thoothukudi. 3. Dr.Agarwal's Eye Hospital, Tirunelveli 4.Pearl Honda, Thoothukudi. 5. Orange Marketing, Thoothukudi. 6. Cargowaves Tracking Services, Thoothukudi. 7. Abi Accounts World | | |

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	2	B.Com.	Commerce	Alagappa University, Karaikudi	M.Com
2020	3	B.Com.	Commerce	Manonmania mSundaranar University,Tirunelveli.	M.Com
2020	1	B.Com.	Commerce	Kamaraj College, Thoothukudi	M.Com
2020	14	B.Com.	Commerce	Holy Cross Home Science College, Thoothukudi.	M.Com
2020	1	M.A	English	V.O. Chidambaram College, Thoothukudi	M.Phil
2020	1	B.A	English	A. P. C Mahalaxmi College of Women, Thoothukudi.	M.A
2020	6	B.A	English	Holy Cross Home Science College, Thoothukudi.	M.A

2020	1	B.A	English	Alagappa University, Karaikudi	M.A.
2020	4	B.A.	English	V.O. C College of Education, Thoothukudi	B.Ed.
2020	3	B.A.	English	V.O. Chidambaram College, Thoothukudi	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho-Kho	Institution	44
Kabadi	Institution	36
Volley Ball	Institution	36
Chess	Institution	4
Carrom	Institution	8
100 Meters	Institution	12
200 Meters	Institution	4
Shot Put	Institution	16
4X100 Mt Relay	Institution	12
Long Jump	Institution	15
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student

			Sports	Cultural		
2019	NIL	National	Nill	Nill	Nill	NIL
2019	NIL	International	Nill	Nill	Nill	NIL

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active Student Council . The Councils vision is to edify leadership capacities and opportunities through increased student involvement in the activities of the Institution. Student Union and Advisory Committee of the college organises student's union elections every year. The Students Union election was held on June 28, 2019 and a duly elected Students' Union was constituted and Inaugurated on July 10, 2019. This constituted Union provides students with an opportunity by organizing and carrying out college events to build leadership. In addition to organize activities that contribute to the spirit of college and community welfare, the voice of the student body is the student council. Students play an active role in Academic Council, Department Associations, Library Association, Alumni Association, Women's Cell and in Committees such as NSS committee, YRC committee, Sports Committee, Cultural Committee, Anti Ragging Committee, and Clubs such as Eco Club, Human Rights Club and Consumer Club. Student representatives of each class are elected in a democratic manner as office bearers of their respective department associations. Students plan and execute the academic and cultural activities of the association. The major programs conducted by the Student Council: 1. Various Cultural Events throughout the year such as Fresher's Day, Independence Day, Women's Day, Holy Cross Feast, Mission Sales Day, Pongal Celebration, Republic Day, Sports Day, Students Administrative Day, Various Cultural events in and out the college. Other significant activities are as follows: MENTOR WARD SCHEME In the Mentor ward scheme, all UG and PG students are divided into groups of 4-5 in each class and a mentor is allotted from their respective departments. The mentor's role is to identify each student's academic issues, get their feedback and to guide them in approaching their field of study. COUNSELLING Individual counselling sessions are conducted by the Student counsellor Mrs. Waheetha, Assistant Professor of Computer Science for all students of the college. The counselling is open on all working days from 8.30 am to 2.30 pm and she meets each day a student identifies their boundaries and encourages them in self exploration and enhancement. STAR PROGRAMME The academically weak students are identified and given extra classes by their peer groups. Their interests are identified the advanced learners also help these students by providing simple study materials. FOOD BANK In order to eradicate Hunger in the college premises, the college has taken an initiative in the name of Food Bank. Food is distributed for the students those who have difficulty in bringing Lunch. The staff and students of the College benevolently bring extra lunch for the underprivileged. This advent of Food Bank helps in alleviating hunger and poverty. BOOK BANK The College initiated a Book Bank mainly of undergraduate students at department level by providing second hand text books to help students belonging to economically and socially weaker sections of the society. The book Bank is been placed in the open auditorium of the college for students ease. Few students voluntarily donate their previous semester text books for the needy.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:
54

5.4.3 – Alumni contribution during the year (in Rupees) :
30400

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni are the brand-ambassadors of the institution. The purpose of an alumnae association is to foster a spirit of loyalty and to promote the general welfare of an institution. The main aim of alumni association is to bring together all the old students and the faculty of the College to share their experiences with each other, to utilize the rich experiences of old students of the college for the benefit and progress of the present students and to arrange donations to the poor students either by way of cash or kind for Society. The annual alumni meet is conducted on the second Saturday of August every year in order to reconnect with the Alumni and celebrate their success and various achievements. In preparation for the meeting of Alumni association on 10th August, 2019, a meeting of the executive members was called on 6th August, 2019 at 4.00 p.m. to discuss on various topics listed in the agenda. Alumni have been engaged for availing their expertise, for mentoring, fund raising, for career support to current students. A number of sessions have been organized in this regard. A mega Alumni Meet was organized on 10th August, 2019. A Special celebration was extended to the silver Jubilee batch of 1994-1997. As a mark of respect to the farmers, the alumnae members of our college solemnized the harvest festival, Pongal on 14 th January 2020.Alumini intrigues an motivational programme on 7th March,2020 on the topic Way to Success. The Alumni Association of our college sponsored and conspired a Webinar on "Effective life skills – empowering youth for success" from 20th July, 2020 to 25th July, 2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an institution is the result of the combined efforts of all who work and dream together towards attaining the vision of the institution. The institute follows a decentralized and participative management style in decision making. The Principal and the Vice Principal along withthe governing body, plan the academic andadministrative activities for the smooth conduct and continuous progress of thecollege.IQAC of the institution implements the policy and plans formulated by the management for the enhancement of quality education.The HODs andCoordinators of various committeeshave the freedom to plan, implement, finalize andshape activities by efficiently utilizing the resources.Drawing participatory action plans,implementation and reflection on the same for improvement/innovation of the institution is being reviewed by the Principal periodically. Faculty members have contributed in a big way ininternalizing quality policy due to openness in working at all levels and freeaccess to the Principal and Vice Principal. Thecollege follows the principle of Participatory Management. The defining,allotting and communicating of responsibilities happen concomitantly at various levels thus giving the scope for collective thinking and decision making.Admission procedure, staff selection and budget allocation to departments are a few aspects involving decentralized decision making.The institution has a democratic and decentralized governance system which allows all the stakeholders to actively participate in decision making.The Heads of Departments and the Coordinators of

various clubs and association form a backbone for the effective functioning of the institution. The Heads of Departments along with the co-ordinators of various committees are engaged in regular review regarding academics, research, placement and routine activities of the department. These plans are regularly reviewed and successfully implemented for the benefit of students with the assistance of faculty members and non-teaching staff. • Admission procedure:The college has an admission committee with a well-defined admission policy. The institution adopts a transparent procedure in the admission process. The college admits students who are eligible for higher education through a regulated system which consents to the standards of the affiliating University.The admission is based on the marks secured in the qualifying examination. The college emphasizes on accepting first generation learners from local area who are socially and economically backward. • Representation of Staff in various committees To promote the development of staff as competent educators, effective trainers and inspiring guides the staff members were assigned duties in various committees and they have been endowed with responsibilities. The Principal of the institution explicated the roles of each committee to its members and the coordinators were entrusted with their obligatory duties.The Committee coordinators have the liberty to raise specific matters pertaining to the committee activities for the betterment and efficient functioning of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college being affiliated to Manonmaniam Sundaranar University, Tirunelveli the development of curriculum is outside the purview of the institution. The institution follows the syllabus prescribed by the affiliated university. The Certificate courses are conducted regularly and its syllabus is being framed by the respective departments. The syllabus for the same is verified by subject experts from other colleges. The rich and diverse experience of our staff members are utilized by the University for Curriculum Development of Food Science and Nutrition and Fashion Designing and Apparel Making disciplines. Two of our Faculty members are members of Board of Studies of the University.
Teaching and Learning	The institution provides diverse learning through multiple avenues like department association activities, educational/ field visits, internship training, certificate and addon courses to give students an additional insight into learning. The learning skills of the students are enhanced through

	participation in different seminars. The management provides modern ICT facilities for imparting curriculum. To empower students globally competent, the students are encouraged to enhance their online learning experience through Swayam/NPTEL Courses.
Examination and Evaluation	Examination and evaluation are completed within the framework of guidelines stipulated by the affiliating university and as per scheduled dates outlined in the academic calendar. The process of evaluation which includes attendance stipulations and continuous internal assessment is transparent. The slow learners are given special coaching and the institution supports them with Peer Group Study after their class hours. In special cases like maternity and other health issues, the students who have shortage of attendance are given the opportunity and are allowed to write their internal examination on another convenient dates. Question banks are prepared and maintained for the benefit and promotion of students to gain good marks in their examinations. The process of evaluation is also communicated to the parents of the first year students during the orientation programme conducted at the beginning of the first semester. Regular interactions of HODs and faculty with the students during department meetings are regularized for better understanding between staff and students.
Research and Development	In order to inculcate research culture the institution has a Research committee which meets the Principal periodically for research related support to participate in conferences, workshops and training. The institution motivates faculty members for research publications and provides financial support to participate in International, National, State level seminars and workshops. Motivation is always induced to faculties to get Patentship and Guideship. The management provides seed money and three months study leave with salary to the faculties pursuing doctoral degree. The Institution also induces the faculty members to apply for major and minor research projects and also to

	apply for Reviewer for journals. Encouragement is constantly being endowed to faculties to publish their Articles in Peer Reviewed Journals, Scopus and Web of Science.
Library, ICT and Physical Infrastructure / Instrumentation	The Students are encouraged to use the library and other learning resources such as computers, eresources and WiFi facility freely to prepare themselves for the seminars, presentations and assignments. The user can access the library directly and also through OPAC. The electronic databases INFLIBNET can be accessed by the user in the college campus. The physical infrastructure caters to diverse needs of each courses. Incubation centre aided with few systems and special new computer gadgets are set up for faculties that facilitates them to do their research work. Smart Classrooms/LCD Projectors are installed in classrooms to enable use of Audio Visual aids in Classroom teaching and learning.
Human Resource Management	Our Human Resource policy is teacher/staff oriented. It is well communicated, timely edited and current changes are incorporated as amendments so that all staff members can be educated with organizational objectives. All faculty members have been engaged in different inhouse bodies including College Academic Committee(CAC), Research, Publication and Promotion Committee, Student Union and Advisory Committee, Documentation, Web Updation Media Committee. Induction programmes, encouragement of professional growth, conduct of FDP and welfare activities has created quality consciousness amongst staff. The Best Department Recognitions result in an upward spiraling effect.
Industry Interaction / Collaboration	MOUs with companies have provided opportunities for interaction with industry and enhancing employability. Continuous efforts were initiated to build and maintain excellent rapport with various organisations and to promote collaborative alliances with Industry and Academics. Industrial Visits were arranged and students were taken to various industrial centers for practical experience. Scientists, entrepreneurs and industry experts were frequently invited by various

	associations. Students from various departments were encouraged to take up internships to assist with career development by providing real work experiences that provide students with opportunities to explore their interests and develop professional skills and competencies.
Admission of Students	The college has an admission committee with a well-defined admission policy. The college admits students who are eligible for higher education through a well administered mechanism which complies with the norms of the affiliating University. The admission is based on the marks secured in the qualifying examination. The admission process strives to achieve fast, efficient and time saving methods. Transparency is followed in admission without any Capital Fee. The focus is mainly to admit first generation learners from local area who are socially and economically backward.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NIL
Administration	A biometric time and attendance system is a time clock that tracks some unique physical characteristic of each employee like fingerprint, iris patterns and voice recognition.The e-time track module helps in monitoring and managing the time track and attendance of faculties when they clock in or out by using the fingerprint of the staff members.
Finance and Accounts	Functions of the finance and accountsare precisely defined and are strictlyfollowed with proper accountingpractices making record of eachfinancial transactions using Finsoft. It isa versatile software solution that cuts down reports preparation time and increases the quality and accuracy of information.Several detailed reports can be prepared, allowing to oversee Module Wise Reports like Collection, Outstanding, Accounts, Notices, Deposits and much more. Trial Balance, Profit and Loss Account and Balance sheet are prepared and accounts are thus maintained duly.

Student Admission and Support	The institution maintains the students' database through the Office Automation 2.0 software.The software includes Students admission, Students data entry, Application issue master,Search master, Application form master – UG PG, Registration master, Identity card master, Students individual data card, Conduct certificate master, Course certificate master, Transfer certificate master and Attendance module.
Examination	The online portal – Exam Pro provided by the affiliated University is being used for submitting the marks obtained by students in the Continuous Internal Assessment as per the schedule prescribed by the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs. Sankaralakshmi	Workshop on Public Financial Management System with Special Reference to EAT Module - IQAC V.O.Chidambaram College Thoothukudi	Nil	1000
2019	Mrs. R. Anish Catherin	Workshop on Public Financial Management System with Special Reference to EAT Module - IQAC V.O.Chidambaram College Thoothukudi	Nil	1000
2019	Dr.Sr. M.S. Rubha	Two day International Conference on Scientific and Social Approaches to	Nil	249

		Mental well being-2019 - V.V. Vanniaperumal College for Women Virudhunagar		
2019	M.Sathiyapriya	Two day National Workshop on "Training of Teachers for Student Induction Programme – Deeksharambh – Phase II" under UGC Quality Mandate - Bharathiar University Coimbatore	Nil	600
2019	Mrs. A. Marithangam	Two day National Workshop on "Training of Teachers for Student Induction Programme – Deeksharambh – Phase II" under UGC Quality Mandate - Bharathiar University Coimbatore	Nil	600
2019	Mrs.X. Della	National Level Workshop on R-Programming and Data Analysis - Institute for Statistics and Analytical Research(ISAR) Chennai	Nil	3000
2019	Dr. Josephine Renuga	National Service Scheme Orientation Training -Empanelled Training Institution, Avinashilingam Institute for	Nil	1000

| | | Home Science and Higher Education for Women | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Webinar on "Teachers and Techno logy"	Nil	11/05/2020	11/05/2020	100	Nill
2020	Online NTA NET/ SET crash course	Nil	18/05/2020	18/05/2020	48	Nill
2019	Orientat ion programme on "The Lead to be Led"	Nil	13/06/2019	13/06/2019	32	Nill
2019	Orientat ion programme on "Research Techniques "	Nil	13/06/2019	13/06/2019	32	Nill
2019	Orientat ion programme on Intelle ctual Property Rights	Nil	25/07/2019	25/07/2019	40	Nill
2019	Nil	Interper sonal Comm unicative Skills	04/10/2019	04/10/2019	Nill	11
2019	Hands on Training in MS-Excel	Nil	09/10/2019	10/10/2019	40	Nill
2019	E-Resource D	Nil	12/12/2019	13/12/2019	40	Nill

	evelopment				

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
International FDP on " Develop the ability to write Research Proposal"	2	24/04/2020	24/04/2020	1
Online FDP on Entrepreneurship: Research, Critical thinking Innovation	3	22/04/2020	28/04/2020	7
Online workshop on Self Development	2	20/04/2020	21/04/2020	2
Online Workshop on "Reference Management Tools Online	2	19/04/2020	21/04/2020	3
Online Research Methodology Workshop	2	18/04/2020	20/04/2020	3
Three Days Workshop on "Online Research Methodology"	2	12/04/2020	14/04/2020	3
One week online course on "Research Methodology for Social Science"	2	06/04/2020	12/04/2020	7
Training of Teachers for Student Induction Programme-Bharathiyar University, Coimbatore	2	30/10/2019	31/10/2019	2
Swayam course on Food	1	01/10/2019	15/03/2020	167

Nutrition for Healthy Living				
SWAYAM Course on "Customer Relationship Management"	2	15/07/2019	31/10/2020	108

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	14	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, ESI, Medical Leave and Maternity Leave with salary, Support Funds to attend Seminars / Conferences, Seed Money for Staff pursuing Ph.D	EPF, ESI, Fee concession and admission for their wards in our Children Delight Home(PRE –KG), Holy Cross Home Science Matriculation School and college for the eligible wards of employees.	Fee Concession for economically backward students in the College and Hostel, Food Bank, Book Bank, Counselling Services, Career Guidance Programmes through the Placement Cell, Part time Job for deserving students, Need based help are offered to the parents of deserving students during festivals

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institutional accounts are audited regularly by both internal and external financial auditors.An audit statement is prepared by the office superintendent and submitted to the management. The college conducts regular external financial audits as per the requirements of Government. The Income and Expenditure Account ofthe institution is verified by the Bursar, Holy Cross Provincialate, Madurai and thereafter the external audit is carried out by Mr.M.Parthiban(Sami and Rajhu) Chartered Accountant from Trichyto get true and fair view of financial reports.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Institute of Chartered Accountants of India, Ramesh Flowers, Hari Co. Thoothukudi, Sathya Agencies	193500	International Conference – Commerce and English, National Conference – Computer Science

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6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. S. Sudharani, Associate Professor of English, St. Mary's College Smt. N. Renuka, IQAC Co-Ordinator, Sri Sarada College For Women Tirunelveli	Yes	IQAC
Administrative	Yes	Mr. M.Parthiban Sami Rajhu Chartered Accountant Trichy	Yes	Bursar Holy Cross Provincialate 138A Anna Nagar Madurai - 625020

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i)Parents are the major stakeholders in higher education. The PTA members assists the overall development of students by extending their support to the curricular, co-curricular and extracurricular activities of students. ii)An awareness on Kavalan SOS (save our soul) app was organized on 10thFeburary,2020. It was presided by Rhodabhai Jeya Chitra, Sub Inspector, Thoothukudi. She demonstrated the use of Kavalan app to the parents. iii)Parents extend their financial support during the seminars/conferences organized in the institution.

6.5.3 – Development programmes for support staff (at least three)

i)Employees State Insurance ii)Employee Provident Fund iii)Financial support for the education of their children

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i)Staff/Student Exchange Programme ii)Incubation Centre for the faculty to have access to internet iii)Staff members are motivated to pursue Ph.D and clear NET/SET iv)Faculty members are motivated to apply for guideship v)The institution takes the initiative to get qualification approval for the qualified staff vi)members vii)Receivedthe affiliation for Ph.D. Research Centre in Commerce viii)Internships were fructified for students with corporate big wigs to develop their practical skills, workplace experience and greater knowledge of that industry. ix)Enhanced participation in online courses offered by SWAYAM and MOOC in order to be in the swim of using e – contents. x)Received fund from TNSCST for students project

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No

| | d)NBA or any other quality audit | | No | |

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation programme on "The Lead to be Led"	13/06/2019	13/06/2019	13/06/2019	32
2019	Orientation programme on "Research Techniques"	13/06/2019	13/06/2019	13/06/2019	32
2019	Introduction of Various Committees and Associations	03/07/2019	03/07/2019	03/07/2019	40
2019	Introduction of Start Up Courses	03/08/2019	03/08/2019	22/02/2020	761
2019	Intellectual Property Rights	25/07/2019	25/07/2019	25/07/2019	40
2019	Interpersonal Communicative Skills	04/10/2019	04/10/2019	04/10/2019	11
2019	Hands on Training in MS-Excel	09/10/2019	09/10/2019	09/10/2019	40
2019	Life Skill Camp	12/12/2019	12/12/2019	14/12/2019	232
2019	E-Resource Development	12/12/2019	12/12/2019	13/12/2019	40
2020	Leadership Training for Students	05/02/2020	05/02/2020	05/02/2020	32

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

International Yoga Day	21/06/2019	21/06/2019	605	Nill
Union Inauguration	10/07/2019	10/07/2019	620	Nill
Fresher's day	10/07/2019	10/07/2019	610	Nill
Guest Lecture In "Let's Reverse The Threat Against Cybercrime"	15/07/2019	15/07/2019	75	Nill
Guest lecture on consumer protection act 1986 and anti-ragging act 2017	17/07/2019	17/07/2019	80	Nill
Founders Day	10/08/2019	10/08/2019	620	Nill
Human Rights Protection Act	02/08/2019	02/08/2019	70	Nill
Orientation on Women Empowerment	08/08/2019	08/08/2019	70	Nill
Psychological Impact on Ragging	24/09/2019	24/09/2019	125	Nill
Students Administration Day	11/01/2020	11/01/2020	615	Nill
International Women's Day	07/03/2020	07/03/2020	620	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Bio-degradable: The institution dumps the waste and waste is allowed to decompose to oxygen rich manure. The Good quality nutrient rich and eco-friendly manure received from this is used to nourish the plants and trees in the college premises Non-bio degradable: Usage of plastic bags are discouraged within the premises of the College. Dustbins are kept on every floor and in classrooms. Garbage is picked by Municipal Corporation. Liquid Waste Management: Well-constructed drainage systems leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill

Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	09/08/2019	1	Breast Feeding Week	Importance of breast feeding among young mothers	43
2019	Nill	1	24/09/2019	1	Clean Environment Green Environment	Cleaning the Therespuram beach	120
2019	1	1	20/12/2019	1	Save Life- Donate Blood	Need of blood for patients in Government Hospital	198
2019	Nill	1	19/12/2019	1	Spread a smile	Sharing Christmas happiness and providing one month groceries	50
2019	Nill	1	22/12/2019	1	Gifts of Hope	Helping hands to cancer patients	30
[View File](#)							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	17/08/2020	The good name of the College is in the hands of the students whether on or off the premises. The College has utmost faith in its students and

in their desire to uphold its standard. The academic year is divided into two semesters. if a student leaves the College during a semester she has no right to claim remission of fees. The fee should be paid by the students within ten working days from the commencement of the academic year. Students are expected to assemble in the class room soon after the first bell. 1. A gate pass from the Principal /HOD is required to leave the premises during college hours. 2. If any student is ill, she must go to the non- residential centre with the permission of the HOD and the Principal. 3. Students must respectfully wish a member of the college staff when they meet her. 4 They must be courteous in and outside the college in speech and action. 5. Students who lose anything or find anything that does not belong to them should report it to the college office. 6. Students should consider college property as their own and should cause no wilful damage. 7. Disobedience, irregular attendance, malpractices in examinations, habitual carelessness, bad conduct and manners, and non-observance of the rules of the college shall meet with strong disciplinary action which may entail dismissal from college. 8. Regularity and punctuality for classes and tests are stressed. Absentees from Internal tests and Model exams due

			to illness or authorized participation in college or University programme will be considered for retest. Absences due to illness must be supported to a valid medical certificate. 9. Students should be neat and decent in their dress and person. 10. Any change of address should be intimated to the college by the students/ parents. 11. Electronic gadgets like Camera, Cell phone, I Pad, Pager, Transistor, Walkman etc., should not be brought to the college. 12. Students should not collect money without the prior permission from the Principal.
Attendance	17/08/2020		Every student shall attend the class regularly. If any student is absent even for one period of any half day, she shall be considered as absent for the entire half day. A candidate must have 75 of attendance per semester to appear for the semester examination. Candidates who have less than 75 of attendance but above 65 will have to remit condonation fee to the university to appear for the semester exam. A student shall not be absent from a class except for valid reasons. She should apply for leave in advance to the Principal in the prescribed leave form, which could be obtained from the college office. The application form should be countersigned by the parent/ guardian and the respective class teacher and Head of the Department. Leave letter should be produced on the

			day when the student returns to the college.
Test And Examination	17/08/2020		Class Test, Internal Test, Model Exam and Semester Exam are obligatory for all students. The Progress Report with the marks of the internal test, model and semester exams will be sent to the parents or guardians before the end of every month to be checked and signed by them. This is to rouse the responsibility of the parents and to get their co-operation in the common cause of education. Students are responsible for their hall tickets. No duplicate will be issued.
Library	17/08/2020		1. It is obligatory for all students of the college to be members of the library and reading room 2. The Library will be opened from 8.30 a.m. to 4p.m. on all working days, except on Saturdays. 3. Every student shall have an identity card for library usage 4. Students will be given one library token for UGs and two tokens for PGs. When a book is borrowed a token is to be given at the counter. The token will be returned to the borrower when the book is returned. Not more than two books will be issued at a time. 5. The library tokens are not transferrable. 6. Special care should be taken to see that the library tokens are not misplaced or lost. All losses are to be reported immediately to the Librarian. Duplicate tokens will be issued after a fortnight on payment of Re.1/- for

each token. 7. Strict silence must be maintained in the library and its premises. 8. Students have the privilege of direct access to the shelves in the stock room and the reading room. They are requested to respect the freedom and not to violate it. 9. A student can keep a book for not more than 10 days. When the prescribed time has elapsed the book must be returned to the Librarian by the student herself 10. Absence from the college shall not be an excuse for any delay in returning the books. Books due on a holiday shall be returned on the next working day and no fine will be levied on that. 11. The books may be returned on all working days. 12 A student failing to return a book within the prescribed time shall pay an over due charge of 50 paise per book per day and she will not be allowed the use of the library till the due is paid. 13. At the end of each semester all books must be returned before the closing date. 14. Reference books shall not be lent out. 15 No one is allowed to pass on any book to any one or to lend them to anyone in or out of the college. 16. No one is allowed to bring any other book or article inside the library. 17. Borrowers on receiving books are expected to examine them before they leave the library and report to the Librarian, any damage, if noticed. 18 The Librarian will examine all books

		returned and if any book has been damaged, she will at once report it to the Principal together with the name of the person responsible. If a book is damaged, lost or spoiled, the person responsible shall supply the library with a new copy. 19. Books should be handled with love and care. Marking on books is most objectionable. Students are strictly forbidden to tear damage or scribble on pages of magazines, periodicals and books. Any student found doing so will be punished severely.
Hostel	17/08/2020	1. A student not residing with parents or relatives is expected to live in the college hostel. Hostel students shall be under the care of the Principal and Warden and they must abide by the hostel rules. 2. Day Scholars should not visit the hostel.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness Programme on hazards of plastics to environment	21/06/2019	21/06/2019	120
World Handloom Day	07/08/2019	07/08/2019	87
Celebration of Independence Day	15/08/2019	15/08/2019	233
Orientation Programme on "Today's Youth Tomorrow's Transformers"	03/09/2019	03/09/2019	320
Teacher's Day Celebration	05/09/2019	05/09/2019	658
Nutrition week celebration	10/09/2019	10/09/2019	120
Orientation	16/09/2019	16/09/2019	330

Programme on "Emotion Management"			
World Ozone Day	16/09/2019	16/09/2019	60
Road Safety Awareness	20/09/2019	20/09/2019	130
Gandhi Jeyanthi	03/10/2019	09/10/2019	130

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Prohibition of plastic carry bags: TheCollege promotes plastic free campus and prohibits the use of plastic carry bags. We educate our students, the hazards of plastic bags and health benefits of going plastic-free to minimize plastic consumption and pollution in the premises and the surrounding environment. We teach our students to make eco-friendly innovative cloth and paper bags. As an initiative to have Plastics free campus. We are encouraging our students faculties to make plastic-free commitments. Paperless communication: At Holy Cross we try to minimise paper usage and use electronic media for communications. Most of the office communication is done paperless through email and WhatsApp. Even study materials to the students are distributed as e contents. Class wise What Sapp groups are created to communicate any kind of important message to the students. The usage of papers is reduced in every possible way. Green environment: we take several initiatives to implement green practices and develop an eco-friendly campus. We have Eco Club to plant trees and to educate students the importance of plantation. We distribute saplings to parents in orientation program of new batches and to our staffs on teacher's day. Solar powered hostel: The college hostel has solar panel to supply solar power to save electricity. Rain water harvesting:The college started rain water harvesting to conserve and make best possible use of rain waterfrom the roof of the buildings.The groundwater thus gets recharged resultingin increased level of ground water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the practice: Crossian Philanthropic Day Our college believes that Philanthropy must be more than just a benevolent donation. It is an effort an individual or organization undertakes based on an altruistic desire to improve human welfare. Objectives of the practice: • To develop entrepreneurship • To develop marketing and advertising skill • To create social awareness among students • To make students vigilant about their role in the society • To develop an attitude towards betterment of the society • To instill sense of commercial social responsibility The Context Our college strongly believes that the one skill every college student should learn is Salesmanship. It will be a big career boost in the changing job market. To make our students competent in the competitive job market and to prevent unemployment and under employment, we organize Crossian Philanthropic Sales Day and an expo every year to provide an opportunity to each and every student to learn marketing skills and to Advertise and sell their products. Our students donate the day's profit to charity. We help our students to take that first step with courage to seek out new experiences that will allow them to grow, evolve and actualize. Our students grow with values and social responsibility. They learn to use time, money and voice to support charities and causes. They build from within a desire to make a difference to those who are in need in any part of the world. Practice • At initial level Business Ethics is introduced to instill the sense and explain students to respect commitments. • Each

department students are grouped together and spaces were allotted. • Students arranged different stalls and sold their products. • Students donate the day's profit to charity. Evidence of Success:The students learn the important Do's Don'ts in professional life by value based practices. No amount of classroom teaching training can replace the valuable education that a student gets through experience. Problems encountered and resources required:The challenges for these types of practices are commitment, hard work and pledge to make a distinction. The actual work requires concrete hands-on approach and continued existence for philanthropic stance and endurance.It was well managed by the student fraternity of our college. Best Practice II Title of the practice: Cyclic Menu for Special Children Objectives: • To develop social awareness and responsibility among student. • To initiate the process of preparedness to serve society. • To ensure better health among special children • To bring awareness about the dietary needs of special children. The Context The community at large is often unaware of the potential and essential of children with special needs. We believe in the value of educating our student to protect and support children with special needs and disabilities. We educated and created awareness to special children parents by distributing pamphlets. We made our student to take a step towards the unidentified world of special needs children and formulated a cyclic menu with a motive to aid in the nourishment of special children. This develops an ethical framework for our student to act as individual with social responsibility to benefit the uncountable whole of society. Practice • The students were thought about the dietary requirements of special children • Students were divided into groups and they analyzed the dietary needs of the special children • The findings were organized and put together with the guidance of the staff as a pamphlet • The pamphlets were distributed to the concerned parents. Evidence of Success :The positive feedback given by the parents of the special children and the children's better health are the evident of our success Problems encountered and resources required:The challenges for these types of practices are loyalty, uphill struggle and promise made by the institution to work for the society as a whole. The herculean task was grouping the students and monitoring the continuity of the work which was managed very well by the student fraternity and faculties.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.hchsc.com/best-practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The goal of our college is to form persons of character, conscience, compassion, commitment and competence who having enabled to face the challenges of life in the changing scenario are sensitive to the needs of the poor and the marginalized and evolve as dynamic transcendent leaders of tomorrow. Keeping this ideal in view, apart from academics, firmly believe in building a culturally rich character of our students. This very objective is achieved through personal mentoring and feeding the right and timely mental inputs regularly. Thrust is to create physically fit and mentally strong individuals. Our priority is to believe in making a student with distinctive vision. By imparting "Value Based Education" and creating future citizens, we practice and follow innovative teaching methodology with a focus on 360 degree development of student. Learning and growth is facilitated through various academic and extracurricular activities designed to enhance intellectual and creative capacities of students.Holistic development is ensured by year round academic events and placement calendar. Various cultural, sports, academic Club

activities,International Conference etc. are organized to enrich the knowledge and experience of the real world of students, enhancing their personality and thereby improving their decision making and interpersonal skills. We concentrate on learner centric pedagogy where the focus is on "Mentor-Mentee" approach with the faculty acting as a friend, philosopher and guide to the students. We tap the potential of each student and nurture them by peer learning and mentoring. We provide all possible platforms to unleash the hidden potential of our students to become the entrepreneurs. Academic Excellence Mentoring (24x7) Curative Education for slow learners Transparent assessment Career Guidance and Counseling Placement Cell Communication Lab Grievance Redressel Cell Anti-Ragging Committee Woman Empowerment Cell Games and Sports Extracurricular Activities Regular Feedback Mechanism from Parents, Alumni Teachers

Provide the weblink of the institution
https://www.hchsc.com/institutional-distinctiveness.php

8.Future Plans of Actions for Next Academic Year

Future plans of the institution are primarily aiming at scaling the intellectual environment of the institute. This includes aiming at inducting a better quality of students, faculty and intellectual output. The future plans for the next academic year will be focused on a priority based approach to fulfil NAAC recommendations as far as possible. Some of the future plans of the institution are as follows: • To promote collaborative research by establishing incubation center. • To encourage knowledge upgradation by publishing papers in peer reviewed journals, scopus, web of science, SCI,SSCI. • To enhance faculty credibility through publication of books. • To increase linkage with Industries higher education Institutions establish skill-driven Industry-Academia atmosphere in the Campus. • To increase the ICT enabled teaching atmosphere by promoting the development of e-contents by teachers. • Modernization of more class rooms to e-classrooms using ICT tools. • To embrace technology and digital initiatives for the development of skills and research and enable our students to have access to lifelong learning by collaborating with Government and Non-Government Agencies. • Establishment of EDP Cell to meet the skill requirements of the industry and generate more employment for the students • To ensure a plastic free and Junk food free to make the campus eco-friendly.